

**THE BOARD OF DIRECTORS OF THE  
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY  
JOINT POWERS AUTHORITY  
FINANCE COMMITTEE MEETING MINUTES FOR MAY 16, 2018, at 3:00 P.M.**

**DIRECTORS PRESENT**

Chairman Jerry Prieto, Jr. – Fresno Irrigation District  
Director Karl Kienow – Garfield Water District

**MEMBER STAFF PRESENT**

Executive Officer Gary R. Serrato – Fresno Irrigation District

Administrative/Fiscal Subcommittee Chairman Lisa Koehn  
Administrator Adam Claes – Fresno Irrigation District  
Fiscal Officer DeAnn Hailey – Fresno Irrigation District

**OTHERS PRESENT**

Don Wright, Journalist

**1. CALL TO ORDER**

Chairman Prieto called the meeting to order at 3:05 p.m.

**2. PUBLIC COMMENTS**

There were no public comments.

**3. REVIEW/RECOMMEND PROPOSED FISCAL YEAR 2018-2019 BUDGET**

Mr. Serrato stated that this is the first meeting of the Finance Committee and that Lisa Koehn was selected as the chairman of the committee. Ms. Koehn reviewed the line items within the budget and noted that the Grant Application Costs were estimated since the costs to administer the grant are not yet known.

Mr. Claes stated that Provost & Pritchard estimated the cost of the Kings Basin Coordination for NKGSA for the first four task at 1/7<sup>th</sup> of the total costs. Ms. Koehn stated that the Engineering Consultant line item includes Provost & Pritchard's cost as well as the cost of an additional consultant hired by NKGSA.

Mr. Claes stated that the Public Information cost was increased for public outreach and advertising using mailers. Ms. Koehn stated that the updated budget expenses are \$854,300 with grant revenues of \$214,000. The reserve has been adjusted to reflect 10% of expenses which is \$85,000, resulting in a combined member participation amount of \$466,000 for the 2018 – 19 fiscal year. Ms. Koehn stated that there was a carryover of funds from the previous fiscal year and that the participation amounts was no more than the initial total amount budgeted by the participating agencies. Mr. Kienow asked if California State University Fresno was still attempting to participate. Mr. Claes stated that they still desire to be a member of NKGSA, continue to work with the Chancellor's Office, and will pay prior fiscal years participation amounts once it is a

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member. Mr. Prieto asked about the Executive Officer line item. Mr. Serrato stated that when he retires at the end of the year, he will stay on with the NKGSA part-time but that the NKGSA will need to pay for his NKGSA related time for 2019. By June 2019, NKGSA will need to advertise for the Executive Officer position. Mr. Claes suggested that the expense item called Grant Application Costs be changed to Grant Administration Costs to better reflect the expenses recorded on that line. Everyone agreed to the change.

**4. MEMBER COMMENTS**

**Director Kienow** – none

**Chairman Prieto** – none

**5. ADJOURNMENT**

With no further discussion or action, Chairman Prieto adjourned the meeting at 3:30 p.m.

Respectfully Submitted by,



Gary R. Serrato, Executive Officer-Secretary/Treasurer