

**THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
SCHEDULED A MEETING FOR JANUARY 24, 2019, at 6:00 P.M.
2907 SOUTH MAPLE AVENUE – FRESNO, CA
AGENDA**

PLEDGE OF ALLEGIANCE

BOARD OF DIRECTORS FORMATION

REVIEW AGENDA

Additional Agenda Items – Requires Majority Approval of Board - §54954.2(b)

REVIEW OF FUTURE MEETINGS

PUBLIC PRESENTATIONS (for items not on agenda) – 3 Minutes Maximum Per Person, 10 Minutes Maximum Per Subject

POTENTIAL CONFLICTS OF INTEREST

Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. [FPPC §87105]

1. **ADMINISTRATIVE MATTERS**

- a. Approval of Regular Board Meeting Minutes – November 15, 2018 – Action Item
- b. Review 2019 Board Meeting Schedule – Action Item
- c. Water Conditions Update
- d. Kings Subbasin Coordination Update
- e. Advisory Committee Update
 - i. Technical Subcommittee Update
 - ii. Administrative/Fiscal Subcommittee Update
 - iii. Membership/Outreach/Communications Subcommittee Update

2. **LEGAL MATTERS**

None

3. **FINANCIAL MATTERS**

- a. Expense Report for November through December 2018 – Action Item
- b. Financial Statements as of December 31, 2018 – Action Item

4. **EXECUTIVE OFFICER REPORT**

- a. Executive Officer Recruitment

In compliance with The Americans With Disabilities Act, if you need assistance to participate in this meeting, please contact the authority at (559) 233-7161. Notification 48 hours prior to the meeting will enable the authority to make reasonable arrangements to ensure accessibility to this meeting.

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AGENDA**

5. **DIRECTORS REPORT**

CLOSED SESSION

Public Employee Appointment – Government Code 54957
Title: Executive Officer (Discussion Only)

Conference with Labor Negotiators – Government Code 54957.6
Agency designated representative: Board Chairman
Unrepresented employee: Future Executive Officer

6. **REPORT ON ACTION TAKEN IN CLOSED SESSION**

7. **ADJOURNMENT**

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is January 17, 2019. Posting locations are: 1) Fresno Irrigation District Office; 2) FID Website; and 3) Notice Box located in front of 2907 S Maple Avenue – Fresno, CA (24 hour access available on District website and in the mailbox in front of building).

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

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NORTH KINGS GSA

BOARD OF DIRECTORS MEETINGS

PROPOSED 2019 SCHEDULE OF MEETINGS / EVENTS- *Subject to Change with Proper Notice

January 24, 2019	6:00 p.m.	Regular Board Meeting
February 28, 2019	6:00 p.m.	Regular Board Meeting
March 28, 2019	6:00 p.m.	Regular Board Meeting
April 25, 2019	6:00 p.m.	Regular Board Meeting
May 23, 2019	6:00 p.m.	Regular Board Meeting
June 27, 2019	6:00 p.m.	Regular Board Meeting
July 25, 2019	6:00 p.m.	Regular Board Meeting
August 22, 2019	6:00 p.m.	Regular Board Meeting
September 26, 2019	6:00 p.m.	Regular Board Meeting
October 24, 2019	6:00 p.m.	Regular Board Meeting
November 2019 (TBD)	6:00 p.m.	Regular Board Meeting
December 26, 2019	6:00 p.m.	Regular Board Meeting

1. a.

**THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
SPECIAL MEETING MINUTES FOR NOVEMBER 15, 2018, at 6:00 P.M.**

DIRECTORS PRESENT

Fresno Irrigation District – Chairman Jerry Prieto, Jr.
City of Kerman – Director Rhonda Armstrong
Bakman Water Company – Alternate Director Shay Bakman
Garfield Water District – Director Karl Kienow
City of Fresno – Alternate Director Michael Carbajal
City of Clovis – Director Jose Flores
County of Fresno – Vice Chairman Brian Pacheco

MEMBER STAFF PRESENT

Executive Officer Gary R. Serrato – Fresno Irrigation District
Legal Counsel Kevin Dale
Advisory Committee Chairman Scott Redelfs – City of Clovis
Technical Subcommittee Chairman Adam Claes – Fresno Irrigation District
Fiscal Officer DeAnn Hailey – Fresno Irrigation District
Administrator Adam Claes – Fresno Irrigation District
Provost & Pritchard Consulting Group Representative Ron Samuelian

OTHERS PRESENT

None.

PLEDGE OF ALLEGIANCE

Chairman Prieto called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

BOARD OF DIRECTORS FORMATION

Mr. Serrato stated he has sworn in Mayor Rhonda Armstrong from the City of Kerman to take Seat 3 on the Board.

Mr. Serrato announced that Steve Pickens will serve as Director and Shay Bakman will serve as Alternate Director for Seat 7 on the Board (representing Bakman Water Company). There were no comments from the Board.

M/S/C (Kienow/Flores) That the Board of Directors approved having Bakman Water Company as representative for Seat 7 on the NKGSA Board of Directors by the following vote. (Ayes – Bakman, Kienow, Armstrong, Prieto, Jr., Carbajal, Flores, Pacheco; Nays – 0; Absent – 0; Abstain – 0)

REVIEW AGENDA

The agenda was approved as presented.

**THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
SPECIAL MEETING MINUTES FOR NOVEMBER 15, 2018, at 6:00 P.M.**

REVIEW OF FUTURE MEETINGS

Mr. Serrato stated that Staff may recommend to cancel the December 27, 2018 Board of Director meeting.

M/S/C (Pacheco/Carbajal) That the Board of Directors approved cancelling the December Board meeting at the discretion of the Chairman by the following vote. (Ayes – Bakman, Kienow, Armstrong, Prieto, Jr., Carbajal, Flores, Pacheco; Nays – 0; Absent – 0; Abstain – 0)

PUBLIC PRESENTATIONS (for items not on agenda) – 3 Minutes Maximum Per Person, 10 Minutes Maximum Per Subject

None.

POTENTIAL CONFLICTS OF INTEREST

Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. [FPPC §87105]

None stated.

1. ADMINISTRATIVE MATTERS

- a. Approval of Regular Board Meeting Minutes – September 27, 2018 – Action Item**

Correction to agenda item 1 a. and 1 b. should reflect Alternate Director Shay Bakman was seated at the Board and not Steve Pickens.

M/S/C (Kienow/Hernandez) That the Board of Directors approved the minutes from the October 25, 2018, meeting with the noted revision to item 1 a. and 1 b. by the following vote. (Ayes – Bakman, Kienow, Prieto, Jr., Carbajal, Flores, Pacheco; Nays – 0; Absent – 0; Abstain – Armstrong)

- b. Water Conditions Update**

Mr. Claes provided the Board with an updated water/snow conditions report for both the San Joaquin River (Millerton Lake) and Kings River (Pine Flat Reservoir). Storage for Millerton Lake and Pine Flat remain steady.

**THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
SPECIAL MEETING MINUTES FOR NOVEMBER 15, 2018, at 6:00 P.M.**

c. North Kings GSA Timeline and Milestones Update

Mr. Claes stated the Technical Subcommittee is working towards a February 2019 completion of the draft GSP with a deadline of January 31, 2020, for the entire Kings Subbasin to submit the GSP and coordination agreement.

d. Kings Subbasin Coordination Update

Mr. Claes updated the Board on the following subbasin items:

- Draft Coordination Agreement framework (subcommittee currently working on it)
- Grant Agreement with DWR fully executed
- DWR Technical Support Services application awaiting approval
 - Plan to pursue monitor well construction
- Coordinated Tasks continue
 - Confined Aquifer Flows estimation
 - Data Management System
 - Coordinated Water Budget
 - Sustainable Management Criteria
- GW Mitigation Responsibility Numbers gone to all GSA Boards

<u>GSA</u>	<u>Proposed Initial Responsibility (acre-feet)</u>
Central/South	-7,100
James	16,700
Kings River East	-11,000
McMullin	-91,100
North Fork	-50,300
North Kings	20,800

Mr. Serrato stated the coordination group expanded the calculation of years to form the mitigation responsibility numbers – currently at -122,000 acre-feet for the entire Kings Subbasin. During the last meeting all parties agreed on the proposed initial responsibility numbers for the seven GSAs. There is some point of contention between James and McMullin on how the numbers were calculated for the two GSAs. Adjustments on these numbers may occur in the future.

e. Advisory Committee Update

An Advisory Committee meeting for November was held with brief updates from the subcommittees.

**THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
SPECIAL MEETING MINUTES FOR NOVEMBER 15, 2018, at 6:00 P.M.**

i. Technical Subcommittee Update

Mr. Claes reviewed the progress taking place in developing the groundwater sustainability plan (GSP) chapters. The subcommittee is also working on:

- Water budget
- Evaluating groundwater conditions north and east of FID
- Evaluating de Minimis pumping regulations
- Sub-Area development
- Basin boundary modification (east side)
- Sustainable management criteria

ii. Administrative/Fiscal Subcommittee Update

The subcommittee is developing concepts for funding NKGSA post January 2020.

iii. Membership/Outreach/Communications Subcommittee Update

Outreach event (workshop) in December for County White Area north and east of FID is being planned. Postcards will be mailed to landowners within the area.

2. LEGAL MATTERS

No items for discussion.

3. FINANCIAL MATTERS

No items for discussion.

4. EXECUTIVE OFFICER REPORT

a. Executive Officer Replacement - Update

This item will be discussed during Closed Session.

**THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
SPECIAL MEETING MINUTES FOR NOVEMBER 15, 2018, at 6:00 P.M.**

5. DIRECTORS REPORT

Alternate Director Bakman – none.

Director Kienow – none.

Director Armstrong – none.

Director Prieto – none.

Alternate Director Carbajal – none.

Director Flores – none.

Director Pacheco – none.

Open Session was adjourned at 6:25 p.m. with the Board of Directors, the Executive Officer, and some management Staff going into Closed Session at 6:28 p.m.

CLOSED SESSION

Public Employee Appointment – Government Code 54957
Title: Executive Officer (Discussion Only)

Conference with Labor Negotiators – Government Code 54957.6
Agency designated representative: Board Chairman
Unrepresented employee: Future Executive Officer

6. REPORT ON ACTION TAKEN IN CLOSED SESSION

Chairman Prieto adjourned Closed Session at 7:23 p.m. and stated there was nothing to report from Closed Session.

7. ADJOURNMENT

With no further discussion or action, Chairman Prieto adjourned the meeting at 7:23 p.m.

Respectfully Submitted by,

Gary R. Serrato, Executive Officer-Secretary/Treasurer

1. b.

NORTH KINGS GSA

BOARD OF DIRECTORS MEETINGS

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December 26, 2019	6:00 p.m.	Regular Board Meeting

3. a.

10:37 AM
01/16/19
Accrual Basis

North Kings Groundwater Sustainability Agency
Balance Sheet
As of December 31, 2018

	<u>Dec 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	175,041.96
Money Market Account	305,356.42
Total Checking/Savings	<u>480,398.38</u>
Total Current Assets	<u>480,398.38</u>
TOTAL ASSETS	<u><u>480,398.38</u></u>
LIABILITIES & NET POSITION	
Net Position	
Net Investment	277,520.71
Change in Net Position	202,877.67
Total Net Position	<u>480,398.38</u>
TOTAL LIABILITIES & NET POSITION	<u><u>480,398.38</u></u>

10:45 AM
01/16/19
Accrual Basis

North Kings Groundwater Sustainability Agency
Income Statement - Budget vs. Actual
July through December 2018

	Jul - Dec 18	Budget	\$ Over/(Under) Budget	% of Budget
Operating Revenues/Expenses				
Revenues				
Grant Income	0.00	214,000.00	-214,000.00	0.0%
Member/Contracting Entity				
Bakman Water Company	17,000.00	17,000.00	0.00	100.0%
Biola Community Services Distr	8,000.00	8,000.00	0.00	100.0%
City of Clovis	47,000.00	47,000.00	0.00	100.0%
City of Fresno	100,000.00	100,000.00	0.00	100.0%
City of Kerman	16,000.00	16,000.00	0.00	100.0%
County of Fresno	74,000.00	74,000.00	0.00	100.0%
CSU Fresno	0.00	16,000.00	-16,000.00	0.0%
Fresno Irrigation District	149,000.00	149,000.00	0.00	100.0%
Garfield Water District	20,000.00	20,000.00	0.00	100.0%
International Water District	19,000.00	19,000.00	0.00	100.0%
Total Member/Contracting Entity	<u>450,000.00</u>	<u>466,000.00</u>	<u>-16,000.00</u>	<u>96.57%</u>
Total Operating Revenues	450,000.00	680,000.00	-230,000.00	66.18%
Operating Expenses				
Audit Expense	3,780.00	4,285.00	-505.00	88.22%
Bank Charges	0.00	0.00	0.00	0.0%
Dues and Subscriptions	0.00	515.00	-515.00	0.0%
Grant Administration Costs	0.00	10,000.00	-10,000.00	0.0%
Insurance	1,354.10	3,000.00	-1,645.90	45.14%
Kings Basin Coordination	26,118.00	105,000.00	-78,882.00	24.87%
Legal	15,838.98	70,000.00	-54,161.02	22.63%
Office Supplies	0.00	2,000.00	-2,000.00	0.0%
Printing/Materials Costs (FID)	0.00	4,000.00	-4,000.00	0.0%
Professional Services				
Engineering Consultant	186,880.19	540,000.00	-353,119.81	34.61%
Public Information	444.00	25,000.00	-24,556.00	1.78%
Security Services	71.50	500.00	-428.50	14.3%
Professional Services - Other	0.00	0.00	0.00	0.0%
Total Professional Services	<u>187,395.69</u>	<u>565,500.00</u>	<u>-378,104.31</u>	<u>33.14%</u>
Staff Expense				
Supporting Staff (FID)	12,743.29	90,000.00	-77,256.71	14.16%
Total Staff Expense	<u>12,743.29</u>	<u>90,000.00</u>	<u>-77,256.71</u>	<u>14.16%</u>
Total Operating Expenses	<u>247,230.06</u>	<u>854,300.00</u>	<u>-607,069.94</u>	<u>28.94%</u>
Net Operating Income	202,769.94	-174,300.00	377,069.94	-116.33%
Non-operating Revenue				
Non-operating Revenue				
Interest Income	107.73	0.00	107.73	100.0%
Total Non-operating Revenue	<u>107.73</u>	<u>0.00</u>	<u>107.73</u>	<u>100.0%</u>
Net Non-operating Revenue	<u>107.73</u>	<u>0.00</u>	<u>107.73</u>	<u>100.0%</u>
Net Income	<u><u>202,877.67</u></u>	<u><u>-174,300.00</u></u>	<u><u>377,177.67</u></u>	<u><u>-116.4%</u></u>

10:50 AM

01/16/19

North Kings Groundwater Sustainability Agency
Invoices by Agency - Paid Invoices
As of December 31, 2018

Type	Date	Num	Amount
BCSD - Biola Community Svcs District Invoice	07/07/2017	1013	9,000.00
Total BCSD - Biola Community Svcs District			9,000.00
BWC - Bakman Water Company Invoice	07/07/2017	1012	21,000.00
Total BWC - Bakman Water Company			21,000.00
CNF - County of Fresno Invoice	07/07/2017	1017	93,000.00
Total CNF - County of Fresno			93,000.00
COC - City of Clovis Invoice	07/07/2017	1014	59,000.00
Total COC - City of Clovis			59,000.00
COF - City of Fresno Invoice	07/07/2017	1015	125,000.00
Total COF - City of Fresno			125,000.00
COK - City of Kerman Invoice	07/07/2017	1016	20,000.00
Total COK - City of Kerman			20,000.00
FID - Fresno Irrigation District Invoice	07/07/2017	1019	209,444.00
Total FID - Fresno Irrigation District			209,444.00
GWD - Garfield Water District Invoice	07/07/2017	1020	25,000.00
Total GWD - Garfield Water District			25,000.00
IWD - International Water District Invoice	07/07/2017	1021	1,556.00
Total IWD - International Water District			1,556.00
TOTAL			563,000.00

10:50 AM
01/16/19

North Kings Groundwater Sustainability Agency
Invoices by Agency - Unpaid Invoices
As of December 31, 2018

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Amount</u>
TOTAL				<u><u> </u></u>

3. b.

10:37 AM

01/16/19

North Kings Groundwater Sustainability Agency Expense Report November through December 2018

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	1108	11/09/2018	Atkinson, Andelson, ...	Invoice 554109	Checking Account	
				September Services	Legal	-6,052.73
TOTAL						-6,052.73
Check	1109	11/09/2018	David Cehrs, Ph.D	10/23/2018 Invoice	Checking Account	
				August to October Services	Engineering Consult...	-5,349.50
TOTAL						-5,349.50
Check	1110	11/09/2018	Provost & Pritchard C...		Checking Account	
				Invoice 69940 August Services	Engineering Consult...	-42,189.32
				Invoice 70283 September Serv...	Engineering Consult...	-48,684.81
				Invoice 70338 September Serv...	Kings Basin Coordin...	-5,530.00
TOTAL						-96,404.13
Check	1111	12/07/2018	Atkinson, Andelson, ...	Invoice 556553	Checking Account	
				October Legal	Legal	-4,878.55
TOTAL						-4,878.55
Check	1112	12/07/2018	Digital Attic	Invoice 27724	Checking Account	
				Web Hosting 11/25/18 to 2/25/19	Public Information	-147.00
TOTAL						-147.00
Check	1113	12/07/2018	Fresno Irrigation Dist...	Invoice 5944	Checking Account	
				Administrator Hours	Supporting Staff (FID)	-2,808.00
				Fiscal Agent Hours	Supporting Staff (FID)	-72.77
				Recording Secretary Hours	Supporting Staff (FID)	-440.88
				Admin Fee 6%	Supporting Staff (FID)	-199.30
TOTAL						-3,520.95
Check	1114	12/07/2018	Provost & Pritchard C...	Invoice 70685 & 70688	Checking Account	
				Invoice 70685 - October Servic...	Engineering Consult...	-41,295.12
				Invoice 70688 - October Servic...	Kings Basin Coordin...	-8,425.00
TOTAL						-49,720.12