

MINUTES

NKGSA Special Advisory Committee Meeting June 6, 2023

IN-PERSON AND TELECONFERENCE

In attendance:

**Scott Redelfs (City of Clovis)	*Jerry Jones (City of Kerman)
*Brock Buche (City of Fresno)	*Roy Jimenez (Fresno County)
*Brent Sunamoto (Fresno Metropolitan Flood Control District)	Kassy Chauhan (NKGSA)
*Adam Claes (Fresno Irrigation District)	Andrew Aller (NKGSA legal counsel)
*Shay Bakman (Bakman Water Company)	Ronnie Samuelian (Provost & Pritchard)
*Nick Keller (Garfield Water District)	Paul Armendariz (City of Clovis)
	Kristen Freberg (City of Clovis)
	Lisa Koehn (Clovis)

* - Voting representative on Advisory Committee

** - Committee Chair

*****Note:*** *With the current state of emergency due to the COVID-19 pandemic, this meeting was conducted in-person at the City of Clovis Public Safety Community Room (1233 Fifth Street, Clovis, CA 93612) as well as via web conference for members of the public wishing to participate remotely.*

Item 1. Call to Order

Meeting called to order at 1:31 PM.

Special Instructions:

Instructions for participation by both remote and in-person attendees were given by Executive Officer Kassy Chauhan. Both written and verbal comments are accepted by all attendees and time will be made after each agenda item for comments to be heard.

Members of the Advisory Committee attended in person and were present/absent as follows:

Agency Name	Present/Absent	Name of Person
Bakman Water Company	Present	Shay Bakman
Biola CSD	Absent	-
City of Clovis	Present	Scott Redelfs
City of Fresno	Present	Brock Buche
City of Kerman	Present	Jerry Jones
Fresno County	Present	Roy Jimenez
Fresno Irrigation District	Present	Adam Claes
Fresno Metropolitan Flood Control District	Present	Brent Sunamoto
Garfield Water District	Present	Nick Keller
International Water District	Absent	-

Item 2. Public Presentations

There were no public presentations.

Item 3. Approval of Minutes

Item 3a. Approval of Minutes from May 12, 2023 Meeting

Motion to approve the 05/12/23 minutes made by member Claes; second by member Keller. Motion passed unanimously (8-0 with 2 absent).

Item 4. Financial Report

Item 4a. Discussion / Possible Action – Recommend Approval of Expense Reports and Financial Statements as of April 30, 2023

(Presented by Lia Koehn)

Expenses for the month of April totaled \$31,795.58, including fees for attorneys, Constant Contact, FID, and P&P. Total assets are currently at \$1,513,882.93. As of the end of April, a total of \$318,509.34 has been sent, which amounts to approximately 55% of the annual budget.

Motion to approve the expense reports and financial statements made by member Claes; second by member Jimenez. Motion passed unanimously (8-0 with 2 absent).

Item 4b. FY 2022-2023 Audit Update

(Presented by Lisa Koehn)

The fiscal agent sent out an RFP for auditing services last week. The RFP request closes on June 16th.

Item 4c. Member Agency Participation Invoices – FY 2023-2024 Update

(Presented by Lisa Koehn)

There have been no changes of note since May. A few voluntary contributions have been received.

Item 5. Receive – Basin Coordination Update

(Presented by Ronnie Samuelian)

We are still waiting on our letter from DWR. In the meantime, we are working on developing a change map for internal purposes that will confirm data. The map will hopefully be completed this month.

Item 6. Administrative

Item 6a. Discussion/Possible Action – Approval of the NKGSA Official Advisory Committee Roster – Updated June 1, 2023 *(presented by Kassy Chauhan)*

The latest version of the roster has an updated list of all Advisory Committee members and their designated alternates. International Water District has been removed as an official member (though they can still participate as a stakeholder). Roy Jimenez has been added as an alternate for Fresno County. Brandy Swisher is leaving FMFCD, so their alternate is now Jared Takemoto (as well as Brent Sunamoto still serving as alternate). Their primary representative remains Peter Sanchez.

Motion to approve the Advisory Committee roster made by member Keller; second by member Claes. Motion passed unanimously (7-0 with 2 absent and 1 abstaining).

Item 6b. Discussion/Possible Action – Consider Recommending Approval of NKGSA-ACCT-505 – Budget Policy *(presented by Lisa Koehn)*

This policy will serve as the new budget preparation and revision policy.

Member Buche requested to postpone action on this item and the other actionable items in this section (6b-6e) to allow more time for further review prior to taking action. The motion to approve this request was made by member Buche; second by member Sunamoto. Motion passed unanimously (8-0 with 2 absent).

Item 6c. Discussion/Possible Action – Consider Recommending Approval of NKGSA-ACCT-506 – Operating Reserves Policy *(presented by Lisa Koehn)*

This item was postponed for further review prior to taking action.

Item 6d. Discussion/Possible Action – Consider Recommending Approval of NKGSA-ACCT-510 – Financial Reporting Policy *(presented by Lisa Koehn)*

This item was postponed for further review prior to taking action.

Item 6e. Discussion/Possible Action – Consider Recommending Approval of NKGSA-ACCT-538 – Hiring An Auditor Policy *(presented by Lisa Koehn)*

This item was postponed for further review prior to taking action.

Item 6f. Discussion/Possible Action – Consider Recommending Approval of Member Agency Projects to be Incorporated into GSP and Completed Project Review *(presented by Kassy Chauhan)*

Solicitation of new projects is underway. So far, 5 have been received – 4 for FID and 1 for City of Clovis.

FID's projects include constructing interties at basin sites, which should provide 840 AF/year. This is expected to begin in 2024 and be completed in 2025. FID's other projects are a 28-acre recharge basin (anticipated 672 AF/year, to begin and be completed in 2025) and a 20-acre recharge basin (anticipated 480 AF/year, to begin and be completed in 2029).

City of Clovis's project is to develop an 18-acre facility (6 acres of which is to be used as a recharge basin), which is anticipated to provide 444 AF/year. This project is expected to begin in 2025 and be completed in 2026.

The motion to recommend approval of these projects and recommend incorporation into the GSP made by member Keller; second by member Claes. Motion passed unanimously (8-0 with 2 absent).

There was further detailed discussion about individual member agency projects.

Item 6g. Governor's Executive Order N-7-22 and N-4-23: Well Permitting Update *(presented by Kassy Chauhan)*

101 wells have been permitted for the year as of the end of May 2023. For comparison, that is about half of what was permitted around the same time last year. Discussion on domestic well mitigation continues.

Item 6h. Well Intake Portal Development Update *(presented by Kassy Chauhan)*

Work continues on developing the well intake portal with Break 9. Currently, information gathered from beta testing is being incorporated into the system. A soft launch will be the next step before the full launch.

Item 7. Workgroup Updates and Actions

Item 7a. Kings Water Alliance – Stakeholder Advisory Committee Report
(Presented by Lisa Koehn)

There have been no meetings. No update at this time.

Item 8. Member Agency / Committee Member Reports

Item 8a. Advisory Committee/Member Agency Reports/Updates

i. Water Supply and Storm Water Routing Update *(Member Claes)*

Friant Class 1 allocation is currently at 100%; Class 2 is at 70%. Class 2 is projected to lower to 45% after the uncontrolled season.

Millerton is rising rapidly and is currently at 275k AF, which is over half full. (Last month, it was at 145k.) SJR flood releases are dropping off (8,000 cfs). The Friant-Kern Canal flows are up (3,500 cfs) and the Madera Canal is at 1,050 cfs.

Pine Flat is rising quickly and storage is currently at 566k AF. The Pine Flat dam release is 12,000 cfs. FID diversion is at 1,410 cfs for Kings, 160 cfs for CVP, and 50 cfs for Big Dry Creek. There are currently no planned spills into Tulare Lake.

ii. Others

There were no further reports.

Item 9. Executive Officer Update

(Presented by Kassy Chauhan)

Item 9a. Groundwater Sustainability Plan Determination Update

The official determination and recommended corrective actions for the GSP should be coming this month. Annual reports will start being reviewed in detail by DWR. 5-year evaluations are coming and should be on everyone's radar (the next one will be due in 2025).

Item 9b. SGMA Implementation Projects

There continues to be a funding gap for Biola CSD's Biola Recharge Project. FID has acquired land and funding for future basin projects.

Item 9c. Outreach / External Affairs Update

The GRA/ACWA GSA Summit is tomorrow (June 7th) and Kassy will be participating on a panel focused on implementing plans.

Routine social media, website, and email outreach continues.

Item 9d. Representative Monitoring Network Update

There are no updates to provide at this time.

Item 9e. Miscellaneous

There will be updates made to the project list following today's discussion on member agency projects. An update will follow via email.

Item 10. Adjourn

Meeting adjourned at 2:57 PM.

Next Meeting: July 18, 2023