AGENDA
NKGSA Special Advisory Committee Meeting
February 21, 2020, 1:30 PM
Clovis Public Safety Community Room, 1233 Fifth Street, Clovis, CA

Conference Call Number: (559) 324-2995

1. Call to Order

2. Approval of Minutes from November 15, 2019 Meeting

3. Receive – Basin Coordination Update (Samuelian/Chauhan)

4. Executive Director Update (Chauhan)
    - Staff Resources
        i. Recommend Revising the Agreement Between FID and NKGSA to allow FID staff to charge time spent on monitoring network activities to NKGSA – Action Item
    - Professional Services Contracts
        i. Provost and Pritchard – Proposal for Well Videoing Services - $23,000.00
        ii. Provost and Pritchard – Proposal for Kings Basin Coordination Tasks - $25,000.00
    - Ad-Hoc Committees
        i. Recommend Transitioning to Work Group Model – Action Item
    - Website and Resource Development
        i. Recommend exploring options for maintaining the website and exploring options for developing resources – Action Item
    - New Board Secretary
        i. Recommend appointing Kassy Chauhan as the NKGSA secretary – Action Item
    - Advisory Committee and NKGSA Board Meetings in 2020
        i. Recommend setting frequency and adopting meeting dates for 2020 – Action Item

5. Ad-hoc Subcommittee Updates and Actions
    - Technical (Claes)
        i. Post GSP Submittal
    - Administrative/Fiscal (Koehn)

        i. Recommend adoption of Support and Endorsement Policy – Action Item
    - Membership/Outreach/Communications (Swisher)

6. Public Comments

7. Member Comments

8. Adjourn

MINUTES
(Preliminary – Subject to Revision/Approval at next meeting)

NKGSA Advisory Committee Meeting
November 15, 2019
Clovis Public Safety Building

In attendance:

*Scott Redelfs – City of Clovis
*Adam Claes – FID
*Ken Moore – City of Kerman
*Bernard Jimenez – Fresno County
*Nick Keller – Garfield Water District
*Brock Buche – City of Fresno
*Tim Bakman – Bakman Water Co.
*Brandy Swisher – FMFCD
Carl Kassabian – WWD #42
Paul Armendariz – City of Clovis
Lisa Koehn – Clovis
Mike Prandini – BIA
Glenn Allen – Fresno County
Gary Serrato – FID
Michael Slater – Malaga CWD
Andrew Nabors – Clovis Unified
Sayre Miller – Ag
Michael Carbajal– City of Fresno
Andrew Remus – FMFCD
Brandon DeYoung – DeYoung Properties
Rebecca Quist – KRCD
Cristel Tufenkjian – KRCD
Ronnie Samuelian – Provost & Pritchard
Jennifer Ahl – Malaga CWD
Dao Lor – ABIRC
Amanda Monaco – LCJA
Kassy Chauhan – NKGSA/FID

* - Voting representative on Advisory Committee

Item 1 – Called to order at 1:32 PM

Item 2 – Approval of Minutes from August 9th, 2019 Meeting

Motion by Tim Bakman to approve; second by Nick Keller. Approved unanimously.

Item 3 – Receive – Basin Coordination Update

(Update presented by Ronnie Samuelian)

One GSP in the GSA has been adopted to date (McMullin). The cooperative agreement has been agreed upon and the North Kings GSA has been the first to adopt it, with all GSAs scheduled to adopt in December at the latest. The first annual report will be due in April and data for that report is currently being gathered. A grant application has been submitted, which – if awarded – would result in each GSA receiving $70,000. These funds would be used toward gathering well construction information. Our planned GSP adoption date is this Thursday, November 21st, 2019.

Item 4 – Ad Hoc Subcommittee Updates and Actions

Item 4a – Technical Subcommittee

(Subcommittee update presented by Adam Claes)

There will be a public hearing at the Board meeting this Thursday, November 21st, regarding the GSP adoption. The plan will be submitted to DWR by January 2020 once all other GSPs in the Basin are adopted. The plan draft received approximately 150 comments (from approximately 20 individuals/entities) during the public comment period. Due to the large response, the Subcommittee had to do an internal review of the comments and develop standard responses. They discussed all recommendations for GSP revisions and posted all received comments on the NKGSA website. All of the comments will also be included as an appendix to the GSP.

Some changes made to the draft included the domestic well impact analysis (to be included in Section 4.2.2.3 of the plan) and a revised well list for the monitoring network.

i. ***Action Item: Recommend adoption of GSP incorporating recommended revisions***

There was some public commentary on concerns regarding the GSP, including late comments and how consideration would be given to them. One suggestion was to allow inclusion of letters/comments up until when the public hearing is complete and an action is taken on the GSP at the Board meeting. Another concern raised by the Leadership Council was regarding the domestic well impact analysis and how this does or does not affect the GSP. P&P responded that it did not result in any changes to the GSP. It was suggested that the information should be given to the entities that will be most impacted so that they can decide if this should result in updates to the GSP.

It was also reminded that the GSP is a living document and as more data is collected there will be revisions in the future through the plan updates.

There was a motion *by Bernard Jimenez* to recommend adoption at the Board meeting with the condition that comments are to be accepted/considered until the Board's final action. There was a second by Tim Bakman, and the motion was approved unanimously.

Item 4b – Administrative/Fiscal Subcommittee
(Subcommittee update presented by Lisa Koehn)

The Subcommittee has been working on a Policy related to support/endorsement requests. A draft has been developed, but the subcommittee received comments that they would like to incorporate as they continue to work on the policy. The recommendation by Lisa Koehn was to wait on adopting a policy until it had been developed further.

i. ***Action Item: Recommend adoption of Support and Endorsement Policy***

There was a motion by Bernard Jimenez to recommend suspension of adoption of a policy until further revisions had been made. There was a second by Nick Keller, and the motion was approved unanimously.

Item 4c – Membership/Outreach/Communications (MOC) Subcommittee
(Subcommittee update presented by Adam Claes)

There have been several GSA outreach events held lately to target different groups. Among these were: the County unincorporated area east & north of Clovis on September 12 held at the Clovis Veterans Memorial District; the FID unincorporated area (east) on Sept. 16 held at Fairmont Elementary School (Sanger Unified); and the FID unincorporated area (west) on Sept. 18 held at Easton's CPDES Hall. There have also been several events in the last few months that were done in partnership with other agencies, such as KRCD, Self-Help Enterprises, ABIRC, and others.

As part of the outreach around the draft GSP, 5 physical copies of the plan were distributed to local libraries.

Item 5 – Public Comments

The Leadership Council wished to reiterate the importance of including a drinking water protection/mitigation plan in this GSP, if not now, in the future. There was also a comment by an attendee, Sayre Miller, that the GSA has done a good job of bringing all interested parties together in the development of this GSP.

Item 6 – Member Comments

Multiple board members expressed their gratitude for everyone's involvement and contributions towards getting the GSP done. The City of Fresno feels that the plan is protective of resources, but also practical and reasonable. Fresno County added that the plan is not perfect, but it's a major improvement. The City of Clovis agreed that the plan is a good start to begin addressing long-term issues.

Item 7 – Adjourn

Motion by Bernard Jimenez to adjourn; second by Tim Bakman. Approved unanimously. Adjourned at 2:17 PM.

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

Policy No: NKGSA - 001
Policy Title: Support and Endorsement Policy
Board Approval Date:

Purpose

The purpose of this policy is to provide direction to the Executive Officer (EO) of the North Kings Groundwater Sustainability Agency (NKGSA) when evaluating requests by organizations for letters of support, endorsement of programs and/or other extrinsic requests located within the NKGSA boundary or could affect the NKGSA.

Background

The NKGSA covers the northeast portion of the Kings Groundwater Sub-basin in Fresno County. It is one of seven groundwater sustainability agencies within the Kings Sub-basin.

A Joint Powers Agreement (JPA) establishes the NKGSA governance and the North Kings Groundwater Sustainability Plan (NKGSP) provides the roadmap for how the NKGSA will reach long term sustainability. Combined, the two documents provide the framework and management strategies for achieving and maintaining groundwater sustainability within the NKGSA plan area.

Rationale for Policy

Organizations will often as part of a grant process be required to submit letters of support from groundwater sustainability agencies in the area of a proposed project. As the exclusive groundwater sustainability agency responsible for achieving and maintaining groundwater sustainability within the NKGSA boundaries the NKGSA will need to determine whether the organization's request is consistent with the adopted NKGSP. A process must be identified to evaluate these requests.

Policy

Requests for Endorsement or Agency Participation.

Organizations requesting letters of support from, or the endorsement of, the NKGSA must submit their requests via mail or e-mail to the Executive Officer of the NKGSA a minimum of two weeks prior to the deadline for response. Prior to contacting the Executive Officer, requesting organizations must first self-evaluate how the request is consistent with the adopted NKGSP and purpose of the NKGSA JPA. Requests that are determined not to be consistent with the adopted NKGSP or NKGSA JPA by the EO will not receive support. Organizations requesting support shall be in good standing with the NKGSA and all of its members, participating entities and interested parties to receive support.

Requesting organizations are required to provide an Executive Summary or short narrative that demonstrates the proposals consistency, and at a minimum includes the following information where applicable:

- What is being requested from the NKGSA, (i.e. letter of support, participation, endorsement, etc.).
- Contact information of the person responsible for the project or activity.
- The budget for the proposed project or activity, the funding source of the proposed project or activity, and the funding amount being requested.
- List of coordinating organizations.
- List of all competing organizations within or in close proximity of the NKGSA boundary.
- Description of project or activity.
- Location of project or activity and benefited groups.
- Periods or dates of when the proposed project or activity is expected to occur.
- Anticipated outcome(s) of the proposed project or activity.
- How does the project or activity assist in meeting the groundwater sustainability goals and measurable objectives as outlined in the NKGSP for the applicable groundwater sustainability indicators.
- If request is for an ongoing or continuation project or activity, description of previous results.

Programs, projects and other activities that are determined by the EO to be consistent with the adopted NKGSP and NKGSA JPA will be eligible to receive NKGSA support. However, the NKGSA reserves the right to supplement, alter, amend, or otherwise change the basic criteria contained in this policy document as it continues to develop its planning process. Copies of signed letters of support will be provided to the NKGSA Board at the next scheduled meeting of the NKGSA Board of Directors. Copies of the request, supplemental information and EO decision on the request will be kept on file with the NKGSA for a minimum of three years, 36 months.

Appeal Process.

Requests for support which are denied by the Executive Officer in accordance with this Policy may be appealed in writing to the NKGSA Advisory Committee, which will review and provide further direction to the Executive Officer as appropriate. The NKGSA Advisory Committee may uphold the decision by the EO or override the decision and direct the EO to issue a letter of support. If the NKGSA Advisory Committee upholds the denial, the requestor can appeal to the NKGSA Board of Directors.