THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
SCHEDULED A REGULAR MEETING FOR May 28, 2020, AT 6:00 P.M.
2907 SOUTH MAPLE AVENUE – FRESNO, CA
AGENDA

TELECONFERENCE MEETING

SPECIAL NOTICE REGARDING PUBLIC PARTICIPATION DUE TO COVID-19

Given the current Shelter-in-Place Order covering the State of California and the Social Distance Guidelines issued by Federal, State, and Local Authorities, the NKGSA is implementing the following changes to participate in and provide public comment for all NKGSA Board meetings until notified otherwise. There will not be a physical location available for the public to participate in the meeting.

The meeting will be webcast and accessed at:
https://global.gotomeeting.com/join/194774205

You can also dial in using your phone.
United States: +1 (224) 501-3412
Access Code: 194-774-205

Written Comments

- Members of the public are encouraged to submit written comments via email at northkingsgsa@gmail.com up to one (1) hour before the meeting. You will need to provide: Meeting date, agenda item number, name, email and comment (please limit to 300 words or 3 minutes). Please include: PUBLIC COMMENT in the subject for the email.

- Your item will be read onto the record during the public comment portion when the item is heard. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions but will be made part of the record of proceedings.

- Please be aware that any public comments received that do not specify a particular agenda item will be read aloud during the general public comment portion of the agenda.

In compliance with The Americans With Disabilities Act, if you need assistance to participate in this meeting, please contact the authority at (559) 233-7161. Notification 48 hours prior to the meeting will enable the authority to make reasonable arrangements to ensure accessibility to this meeting.

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- If a written comment is received after 5:00 p.m. on the day of the meeting, efforts will be made to read the comment into the record. However, staff cannot guarantee that written comments received after 5:00 p.m. will be read. All written comments that are not read into the record will be made part of the record of proceedings, provided that such comments are received prior to the end of the NKGSA Board Committee meeting.

Verbal Comments

- If you wish to speak to the NKGSA Board on the item by telephone, you must contact the NKGSA Executive Officer at (559) 233-7161 x. 7109 no later than 5:00 p.m. on the day of the meeting.
    - You will be asked to provide a phone number to call you during the meeting. You will also be asked for your name so that you can be called when it is your turn to speak.
    - You will be called during the comment section for the agenda item on which you will speak.
    - You may be put on h2old until your name is called by the Executive Officer.
    - Your comment period will be limited to three (3) minutes.

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TELECONFERENCE MEETING

1. **PLEDGE OF ALLEGIANCE**

2. **REVIEW AGENDA**
   Additional Agenda Items – Requires Majority Approval of Board - §54954.2(b)

3. **REVIEW OF FUTURE MEETINGS**

4. **PUBLIC PRESENTATIONS (for items not on agenda) – 3 Minutes Maximum Per Person, 10 Minutes Maximum Per Subject**

5. **POTENTIAL CONFLICTS OF INTEREST**
   Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. [FPPC §18705]

6. **ADMINISTRATIVE MATTERS**
   a. Discussion/Possible Action on Board Meeting Minutes – April 23, 2020
   b. Kings Subbasin Coordination Update (Samuelian)
   c. Water Conditions Update (Claes)
   d. Advisory Committee Update (Redelfs)
      i. Discussion/Possible Action on Amendment 1 to Agreement for Administration and Fiscal Agent Services for the NKGSA (Chauhan)

7. **FINANCIAL MATTERS**
   a. Discussion/Possible Action to Approve Expense Report for April 2020 (Hailey)
   b. Discussion/Possible Action to Approve Financial Statements as of April 30, 2020 (Hailey)
   c. Discussion/Possible Action on Proposed NKGSA Fiscal Year 2019-2020 Budget Revision (Koehn/Chauhan)
   d. Discussion/Possible Action on Proposed NKGSA Fiscal Year 2020-2021 Budget (Koehn/Chauhan)
   e. Discussion/Possible Action on Adoption of the Revision to NKGSA Policy – ACCT-508 – Issuance of Checks (Chauhan)

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THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
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SCHEDULED A REGULAR MEETING FOR May 28, 2020, AT 6:00 P.M.
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AGENDA

TELECONFERENCE MEETING

8. **EXECUTIVE OFFICER REPORT (Chauhan)**

   a. External Affairs Update
   b. County Planning Document Review Process
   c. Monitoring Network Update
   d. Public Comments on GSP Update
   e. Miscellaneous

9. **DIRECTORS REPORT**

10. **ADJOURNMENT**

Note: This agenda is posted pursuant to the provisions of the Government Code commencing at Section 54950. The date of this posting is May 22, 2020. Posting locations are: 1) Fresno Irrigation District Office; 2) NKGSA Website; and 3) Notice Box located in front of 2907 S Maple Avenue – Fresno, CA (24 hour access available on District website and in the mailbox in front of building).

"In accordance with California Government Code Section 54957.5, any writing or document that is a public record, relates to an open session agenda item and is distributed less than 72 hours prior to a regular meeting, will be made available for public inspection in the District offices during normal business hours. If, however, the document is not distributed until the regular meeting to which it relates, then the document or writing will be made available to the public at the location of the meeting."

In compliance with The Americans With Disabilities Act, if you need assistance to participate in this meeting, please contact the authority at (559) 233-7161. Notification 48 hours prior to the meeting will enable the authority to make reasonable arrangements to ensure accessibility to this meeting.

NORTH KINGS GSA

BOARD OF DIRECTORS MEETINGS

PROPOSED 2020 SCHEDULE OF MEETINGS / EVENTS- *Subject to Change with Proper Notice

Date	Time	Purpose
June 25, 2020	6:00 p.m.	Regular Board Meeting
July 23, 2020	6:00 p.m.	Regular Board Meeting
August 27, 2020	6:00 p.m.	Regular Board Meeting
September 24, 2020	6:00 p.m.	Regular Board Meeting
October 22, 2020	6:00 p.m.	Regular Board Meeting
November 26, 2020* (Thanksgiving Day)	6:00 p.m.	Regular Board Meeting
December 17, 2020 (Tentative)	6:00 p.m.	Special Board Meeting

*Meeting date falls on a holiday; subject to rescheduling with proper noticing.

6 (a) - BOARD MEETING MINUTES – APRIL 23, 2020

THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
REGULAR MEETING MINUTES FOR
APRIL 23, 2020, AT 6:00 P.M.
2907 SOUTH MAPLE AVENUE – FRESNO, CA

TELECONFERENCE MEETING

DIRECTORS / ALTERNATE DIRECTORS PRESENT
Fresno Irrigation District – Chairman Jerry Prieto, Jr. (via conference call)
County of Fresno – Vice Chairman Brian Pacheco
Bakman Water Company – Director Steve Pickens
Garfield Water District – Director Karl Kienow (via conference call)
City of Kerman – Director Rhonda Armstrong (via conference call)
City of Fresno – Alternate Director Mike Carbajal (via conference call)
City of Clovis – Director Jose Flores

DIRECTORS / AGENCIES ABSENT
None

MEMBER STAFF PRESENT
Executive Officer Kassy Chauhan – North Kings GSA
Legal Counsel Kevin Dale – Atkinson, Andelson, Loya, Ruud, & Romo (via conference call)
Advisory Committee Chairman Scott Redelfs – City of Clovis
Fiscal Officer DeAnn Hailey – Fresno Irrigation District
Consultant Ron Samuelian – Provost & Pritchard Consulting Group (via conference call)
Adam Claes – Fresno Irrigation District
Recording Secretary Lynn B. Rowe – Fresno Irrigation District (via conference call)

OTHERS PRESENT
Glenn Allen – County of Fresno (via conference call)
Brandy Swisher – Fresno Metropolitan Flood Control District (via conference call)
Lisa Koehn – Interested Party (via conference call)
Andrew Nabors – Clovis Unified School District (via conference call)
Don Wright – Water Rights (via conference call)
Diane Merrill – League of Women Voters - Fresno (via conference call)

1. PLEDGE OF ALLEGIANCE
Chairman Prieto called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

Immediately following the Pledge of Allegiance Ms. Chauhan, acting as the meeting's moderator, provided the instructions for conducting a teleconference meeting while the Shelter-In-Place order is in effect due to the COVID-19 outbreak.

THE BOARD OF DIRECTORS OF THE
NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY
JOINT POWERS AUTHORITY
REGULAR MEETING MINUTES FOR
APRIL 23, 2020, AT 6:00 P.M.
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TELECONFERENCE MEETING

Ms. Chauhan then conducted a roll call of directors, staff, and public. She then reviewed the instructions on the commenting, making of a motion, and voting procedures. Once that was complete, the meeting was turned back over to Chairman Prieto.

2. REVIEW AGENDA
(Additional Agenda Items – Requires Majority Approval of Board - §54954.2(b)
There were no changes / additions to the agenda by the Board or Staff.

3. REVIEW OF FUTURE MEETINGS
Dates for the November and December 2020 Board meetings will be revisited in October.

4. PUBLIC PRESENTATIONS (for items not on agenda) – 3 Minutes Maximum Per Person, 10 Minutes Maximum Per Subject
No presentations.

5. POTENTIAL CONFLICTS OF INTEREST
Any Board Member who has a potential conflict of interest may now identify the item and recuse themselves from discussing and voting on the matter. [FPPC §18705]
None stated.

6. ADMINISTRATIVE MATTERS

a. Discussion / Possible Action on Board Meeting Minutes - February 27, 2020

There were no corrections or amendments to the minutes.

M/S/C (Kienow/Armstrong) That the Board of Directors approved the minutes of the February 27, 2020 regular meeting. Ms. Chauhan proceeded with calling for the roll call vote. (Ayes – Pickens, Kienow, Armstrong, Prieto, Carbajal, Flores, Pacheco; Nays – 0; Absent – 0; Abstain – 0)

b. Kings Subbasin Coordination Update

Mr. Samuelian reviewed the following:

- Basin Annual Report (2018-2019) submitted to the Department of Water Resources (DWR) on April 1, 2020 – refinement as the group moves forward
- Work to be done on Fall 2019 and Spring 2020 boundary flow estimations
- $500 ($70K per GSA) Grant contract in process with DWR
- Meeting with County staff to discuss policy changes
- Received / responded to The Nature Conservancy data request – working on unified coordination responses for future requests
- DWR extended portal comment period until May 15 due to COVID-19 outbreak; responses from GSAs are being defined. First comment letter received from Department of Fish and Wildlife. Mr. Samuelian will be the Basin's Point of Contact and will be dealing with DWR and the other basins
- GSAs working on filling data gaps and starting projects

c. Advisory Committee Update

Mr. Redelfs stated the Advisory Committee met on April 10, 2020, where they reviewed the revised 2020 Committee meeting schedule and the Workgroup Policy:

i. Advisory Committee Meeting Schedule

Mr. Redelfs reported the Committee has reversed its earlier decision of meeting every other month and will continue to meet on a monthly basis (second Friday of each month). This will enable the public, staff, and member agencies to have ample opportunity to engage in the discussions and decisions of the North Kings GSA.

ii. NKGSA Workgroup Policy (NKGSA 2020-002)

During the February 27, 2020 meeting, the Board approved the disbanding of the three ad-hoc committees (Technical, Finance, and Outreach) now that the Groundwater Sustainability Plan (GSP) has been submitted to DWR for comment/approval. Moving forward, it was decided to use a workgroup model.

- Develop a Workgroup Policy
  - Purpose: Provide direction to executive officer when forming workgroups
- Provisions:
  - Workgroup Composition
  - Solicitation for Workgroup Participation

- Workgroup Process

d. Discussion / Possible Action on Adoption of the Policy on Formation of Workgroups NKGSA-2020-002

Ms. Chauhan stated the purpose of the workgroups is to provide direction and provisions for soliciting members and parameters. The Advisory Committee approved the recommendation for Workgroup Policy NKGSA-2020-002 and recommended adoption by the NKGSA Board of Directors.

M/S/C (Carbajal/Armstrong) That the Board of Directors approved the adoption of the NKGSA Workgroup Policy (NKGSA-2020-002). Ms. Chauhan proceeded with calling for the roll call vote. (Ayes – Pickens, Kienow, Armstrong, Prieto, Carbajal, Flores, Pacheco; Nays – 0; Absent – 0; Abstain – 0)

7. FINANCIAL MATTERS

a. Expense Report for February 2020 and March 2020 – Action Item

Ms. Hailey reported on the expense reports from February 2020 and March 2020. Expenses were as reported and within budget.

Director Armstrong started to move forward with a motion to approve item 7. a. when the Board agreed to take items 7 a. – d. in one motion.

b. Financial Statements as of January 31, 2020 – Action Item

January 2020 show the last month of the old percentages for the member units; February 2020 begins the new percentages.

c. Financial Statements as of February 29, 2020 – Action Item

Ms. Hailey reported the budget was in balance.

d. Financial Statements as of March 31, 2020 – Action Item

Ms. Hailey reported that a line item was over budget and would be addressed in the

next budget.

M/S/C (Armstrong/Kienow) That Director Armstrong revised her motion to include items 7. a. – d. and that the Board of Directors approved the Financial Reports as presented. Ms. Chauhan proceeded with calling for the roll call vote. (Ayes – Pickens, Kienow, Armstrong, Prieto, Carbajal, Flores, Pacheco; Nays – 0; Absent – 0; Abstain – 0)

8. EXECUTIVE OFFICER REPORT

a. External Affairs

- KRCD External Affairs team is assisting the NKGSA with outreach and engagement activities through the end of the fiscal year. These activities include the following:
    - Website Audit and Development
    - Press Releases and E-news Blasts
    - Resource Development
    - Stakeholder Engagement Campaign
    - Social Media Strategy

The existing arrangement is through June 30, 2020, and will likely be extended into the next fiscal year, with approval of the fiscal year 2020-2021 budget. Working with KRCD provides an economical means of conducting outreach and engagement activities in a cost-effective method since KRCD works with other GSAs conducting similar outreach activities.

b. Staff Resources Agreement

As the GSP is implemented, the North Kings GSA has arranged with Fresno Irrigation District to provide additional staff resources. GIS specialist and engineering technicians will provide support by way of identifying owner information for the representative monitoring wells, creating special maps with locations of the representative monitoring wells, identifying alternative representative monitoring well locations to be used in the event measurements cannot be obtained at a designated location, and communicating with the executive officer on findings from the routine monitoring events. FID staff time

is estimated to be no more than five hours per month. Staff plans to bring the agreement to the Board during the May meeting.

c. County Planning Document Review Process

Review of County planning documents is under way. Ms. Chauhan is studying the scope of the projects and their impacts to the overall groundwater aquifer and requesting additional water budget information where applicable. Discussions with the County indicate the pre-development materials distributed by the County may be updated to include a requirement to submit more detailed information on existing water use compared to water use after the project is completed. These efforts are underway. Ms. Chauhan represents the Kings Subbasin on a subcommittee with County personnel to continue discussions with Fresno County including necessary policy updates. These efforts are ongoing.

d. Monitoring Network Agreement

Ms. Chauhan reported that Fresno Irrigation District is assisting with obtaining owner information on the monitoring wells and ensuring the proper agreements are in place with the landowners. Backup plans are under development for when monitoring wells go offline or are no longer usable.

e. Miscellaneous

- Water Supply Conditions Report – Presented by Adam Claes
    - Beginning of April experienced good precipitation and snowfall
    - Kings River Water Association projecting 60% of average April through July runoff
    - Kings River Basin is performing ASO flights (Airborne Snow Observatory) from April through June
    - April 14 DWR Bulletin 120 April through July runoff forecast is 56% of average, an increase from 44% on April 1
    - USBR declared 55% of Class I water deliveries on April 21 with the possibility of increasing another 5%
    - February 2020 was declared the second driest February on record

- Representative Monitoring Network

The representative monitoring network includes wells owned and/or measured by the City of Fresno, Fresno County, and Fresno Irrigation District. The arrangements with the private well owners whose wells have been monitored for years need to be

formalized to allow for continued monitoring and to allow access for obtaining construction information, if applicable. These efforts are underway.

- 2020-2021 GSA Budget
  - Percentages Adjusted February 1, 2020
  - Identifying GSA Activities for Fiscal Year 2020-2021
  - Presented for Approval at the May 28 Board Meeting

- Interested Parties Invoices
  - Nine Interested Parties
  - Invoiced per Board Decision for Fiscal Year 2019-2020

- Annual Report
  - Kings Subbasin Report
  - Wet Year – Positive Results in Storage Change
    - +210,000 acre-feet of Storage Change – Kings Basin-wide
  - Posted to Website and Press Release

- Ongoing
  - Coordination with Neighboring GSA

- Public Information Request
  - Responded to The Nature Conservancy's request for shape files for determining the NKGSA's parameters on groundwater dependency on eco-systems evaluation

9. DIRECTORS REPORT

Director Pickens – none.

Director Kienow – none.

Director Armstrong – none.

Director Prieto – none.

Alternate Director Carbajal – none.

Director Flores – none.

Director Pacheco – none.

10. ADJOURNMENT

With no further discussion or action, Chairman Prieto adjourn the meeting at 6:49 p.m.

Submitted by,

_____

Kassy Chauhan, Executive Officer-Secretary/Treasurer

6 (d) - FISCAL AGENT SERVICES AGREEMENT – AMENDMENT 1

NORTH KINGS GROUNDWATER
SUSTAINABILITY AGENCY

AGENDA ITEM NO: **6 (d)**
Executive Officer: KDC

NKGSA-
REPORT TO THE NKGSA Board of Directors

TO: Chairman and Board of Directors

FROM: Kassy D. Chauhan – Executive Officer

DATE: May 22, 2020

SUBJECT: Consider Amendment to Agreement for Administration and Fiscal Agent Services for the NKGSA – Amendment 1

ATTACHMENTS:
(A) Agreement for Administration and Fiscal Agent Services for the North Kings Groundwater Sustainability Agency – Version 11/09/23016

(B) First Amendment to Agreement for Administration and Fiscal Agent Services for the North Kings Groundwater Sustainability Agency – Version May 22, 2020

CONFLICT OF INTEREST

None

RECOMMENDATION

For the Board of Directors to approve the first amendment to the existing Agreement for Administration and Fiscal Agent Services for the NKGSA – Version 11/09/2016 (Attachments A and B).

EXECUTIVE SUMMARY

The North Kings Groundwater Sustainability Agency (NKGSA) Board of Directors entered into an agreement (Agreement for Administration and Fiscal Agent Services for the NKGSA – Version 11/09/2016) in November 16, 2016. The agreement outlines the procedures for having Fresno Irrigation District (FID) provide services for fiscal agent and

administrative services as a third-party service provider. Since that time, FID has provided fiscal agent and administrative services to the NKGSA and charges the NKGSA for the actual time spent on NKGSA activities.

As the GSP is implemented, it is expected that some additional third-party services will be needed. Specifically, there will be additional tasks required for engineering technician and GIS services. FID has staff who provide these services and amending the existing agreement to include provisions for utilizing existing FID staff for engineering technician services and GIS specialist services provides a mechanism for the NKGSA to utilize existing FID staff, when available. The first amendment to the existing agreement has been prepared and contains an updated Exhibit A (Schedule of Fees for Services Rendered by FID Staff). Exhibit A includes fees for a variety of FID employee classifications allowing for classifications other than engineering technicians and GIS specialists to be utilized, if needed.

FISCAL IMPACT

It is expected that the time spent by FID engineering and engineering technician staff will not exceed five hours per month. The estimated cost for these services to the NKGSA will be approximately $260.00 per month or $3,120.00 annually based on the current billable rate. These expenses will be included in the NKGSA budget under the technical services budget item.

REASON FOR RECOMMENDATION

The NKGSA and FID have an existing agreement that designates the use of FID personnel as the NKGSA fiscal agent and for administrative services. During the Advisory Committee meeting on February 21, 2020, the Advisory Committee approved the Executive Officer (EO) to develop a draft revised agreement as well as provide an estimated fiscal impact for these additional services. A revised agreement is needed to enable FID staff to provide third-party technical services to the NKGSA, as needed. The NKGSA will reimburse FID for time spent on the identified tasks.

The expected tasks to be completed by the FID engineering technicians and GIS specialist is identifying owner information for the representative monitoring wells; creating special maps with the locations of the representative monitoring wells, identifying alternative representative monitoring well locations to be used in the event measurements can't be obtained at a designated location, and communicating with the EO on findings from the routine monitoring events. Tasks would be assigned to FID staff with FID Management approval and would include an estimate of time required to complete the task for budgeting purposes.

ACTIONS FOLLOWING APPROVAL

The First Amendment to Agreement for Administration and Fiscal Agent Services for the NKGSA including revised Exhibit A, will be submitted to the Fresno Irrigation District for approval.

Prepared by: Kassy D. Chauhan

AGREEMENT FOR ADMINISTRATION AND FISCAL AGENT SERVICES FOR THE NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

THIS AGREEMENT FOR ADMINISTRATION AND FISCAL AGENT SERVICES FOR THE NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY (this "Agreement") is made and entered into this 16th day of November, 2016 (the "Effective Date") by and between the North Kings Groundwater Sustainability Agency Joint Powers Authority ("NKGSA"), a California joint powers authority, and the Fresno Irrigation District ("District"), a California irrigation district.

RECITALS

A. Whereas, a Joint Powers Agreement (JPA Agreement), dated October 25, 2016, created a joint powers authority ("JPA") for the purpose of acting as a separate and independent public agency and as a single Groundwater Sustainability Agency ("GSA") for the Fresno area, (under the State's 2014 Sustainable Groundwater Management Act) hereinafter identified as the NKGSA, and creating a Board of Directors; and

B. Whereas, Sections 3.03(D) and (E) of the JPA Agreement provide the ability for the NKGSA to, in lieu of hiring employees, engage with a third party(ies), which may or may not be a Member, Contracting Entity, or Interested Party, to manage any or all of the business of the NKGSA and/or to act as the fiscal agent for the NKGSA on terms and conditions acceptable to the NKGSA's Board of Directors; and

C. Whereas, the Board of Directors desire to engage a third party to perform the services of fiscal agent as well as provide administrative services as deemed beneficial for the operation of the NKGSA; and

D. Whereas, the Board of Directors agrees to initially designate the District as the NKGSA fiscal agent and engage District to provide administrative services for the NKGSA under Section 3.03 (D) & (E) of the JPA Agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions herein and these Recitals, which are hereby incorporated by this reference, it is agreed by and among the Members hereto as follows:

Article I: Definitions

As used in this Agreement, unless the context requires otherwise, the meaning of the terms hereinafter set forth shall be as follows:

A. "Authority", "NKGSA", or "JPA" shall mean the North Kings Groundwater Sustainability Agency Joint Powers Authority, which is the public and separate legal

entity created by the Joint Powers Agreement (JPA Agreement) executed October 25, 2016.

B. "Board of Directors" or "Board" shall mean the governing body of the Authority as established by Section 3.01 of the JPA Agreement.

C. "Fiscal Year" shall mean that period of twelve (12) months established as the Fiscal Year of the Authority pursuant to Section 4.01 of the JPA Agreement.

D. "Party" or "Parties" shall mean the collective whole of the two parties signing this agreement.

Article II – Purpose.

The primary purpose of this Agreement is to outline and provide for the terms and conditions for the NKGSA to engage the District to perform NKGSA's fiscal and administration activities on behalf of the NKGSA. The Board of Directors may adjust the District's level of engagement in NKGSA fiscal and administration activities at any time to what is appropriate or necessary with the concurrence of the District.

Article III – Funding.

Section 3.01 – Budget.

The NKGSA shall, in cooperation with the District, provide and approve a budget for the activities authorized by the JPA Agreement, annually or more frequently as needed, for presentation to the District. No budget may be deemed approved until it is approved by the Board of Directors as provided for in the JPA for the NKGSA. At the first official NKGSA Board of Directors meeting (anticipated to occur in November 2016), the Board of Directors shall establish and approve an initial budget based on the anticipated future NKGSA activities. Thereafter, the NKGSA shall establish its budgets in keeping with the terms of the JPA Agreement.

Section 3.02 – Administrative Agent.

The District agrees to provide administrative support services for the NKGSA, as assigned and delegated by the NKGSA under Section 3.03(C) of the JPA Agreement, and accepted by the District. Such administrative support services may include, but are not limited to, scheduling and hosting meetings, NKGSA board meeting support such as preparation and distribution of agendas and minutes, assisting with NKGSA member communication, printing and photocopying of various documents and materials, and other administrative duties associated with the operation of the NKGSA. The NKGSA agrees to reimburse the District for the District's staff time per the fee schedule attached hereto as Exhibit A. The NKGSA also agrees to reimburse the District for the District's material costs for office supplies at 6% of District's staff time fees, postage at cost (for activities such as

mass mailings), and mileage at the current IRS standard mileage rate. The District shall submit its invoices to the NKGSA for approval on a monthly basis, and approved District invoices will be processed per the provisions in Section 3.03 of this Agreement.

Section 3.03 – Fiscal Agent.

The District will act as fiscal agent for the NKGSA for activities undertaken through this Agreement under Section 3.03(D) of the JPA Agreement. The NKGSA Board of Directors will adopt its fiscal year budget as provided in Sections 2.03(D), 4.01 and 4.03 of the JPA Agreement. The District shall send out invoices to each of the NKGSA signatories for each pro-rata contribution to the annual budget after the budget has been approved by the NKGSA Board of directors. NKGSA shall cooperate with the District and the signatories to the JPA Agreement to encourage prompt contribution of these pro-rata budget amounts so that the NKGSA can operate. The District shall pay all bills approved by the NKGSA from the NKGSA account administered by the District. The District may also make arrangements, temporarily, to pay approved bills, in part, using the District's own funds provided that the District has an agreement with the NKGSA and with the signatory(ies) of the JPA Agreement at issue, for which the District may advance District funds for the District to be reimbursed for such advances, as soon as possible. Such an arrangement anticipates that the District will be reimbursed by the signatories and/or the NKGSA in the immediate future for any such funds advanced.

The District shall invoice each signatory to the NKSGA for that signatory's pro-rata share (initially based on that signatory's participation percentage set forth on Exhibit C of the JPA Agreement, but subject to change under terms of the JPA Agreement) on an annual, quarterly or monthly basis, as appropriate based on the level of activity and costs incurred by the NKGSA or the District on behalf of the NKGSA. With the approval of the Board of Directors, the District may also make additional calls for funds from the signatories to the JPA Agreement if needed to pay expenses incurred under this Agreement, subject to the approved budget for activities under the JPA Agreement and direction from the Board of Directors. The District shall deposit all amounts received and account for them separately in an account kept for the NKGSA and not comingled with District funds. The District shall also provide monthly reports to the NKGSA and its member signatories reflecting all receipts and disbursements of funds provided under this Agreement. The books and records of the NKGSA as administered by the District relating to activities undertaken under this Agreement will be open to inspection by the NKGSA and its signatories during reasonable business hours at the District's offices.

The District shall work with the Treasurer of the NKGSA and assist the Treasurer in the hiring of a certified public accountant to make an annual financial audit covering a one-year period with respect to all NKGSA receipts, disbursements, other transactions and entities into the books as set forth in Section 3.03(C) of the NKGSA JPA. The NKGSA agrees to reimburse the District for its fiscal agent-related costs per the fee schedule attached hereto as Exhibit A.

Section 3.04 – Undertaking and Allocation of Obligations; Indemnification.

(a) If the NKGSA acting under this Agreement enters into any contract or other voluntary obligation, then that contract or obligation will be in the name of the NKGSA; provided, that all financial obligations thereunder must be satisfied solely with funds provided under this Agreement.

(b) The NKGSA shall indemnify and hold the District and its officers, directors, employees, successors and assigns, and each of them, free and harmless from and against any liability or any claim for loss of or damage, including attorney's fees and expert fees, resulting from the activities under this Agreement, including but not limited to NKGSA Member or third-party claims for the District's role or actions pursuant to this Agreement. This indemnity shall apply irrespective of whether the District was or is claimed to be passively, concurrently, or actively negligent, and regardless of whether liability without fault is imposed or sought to be imposed on the District. The NKGSA shall not be obligated to indemnify the District where any loss, damage, injury, liability, or claim is a result of the sole negligence or willful misconduct of the District under this Agreement.

(c) Upon approval by the Board of Directors, the District will be reimbursed from funds provided under this Agreement for reasonable administrative costs incurred in connection with activities undertaken under this Agreement unless otherwise provided for in the JPA of the NKGSA.

Article IV – Expenses and Assets.

The NKGSA agrees that all expenses incurred by it and/or by the District under this Agreement are the costs of the NKGSA and not of the District, and shall be paid by the NKGSA; provided, however, that this Paragraph will not preclude the NKGSA or its Members from accepting voluntary contributions from other public or private entities or the District or other interested parties, and applying such contributions to the purposes of this Agreement. The NKGSA shall pay that share of any District costs reasonably allocated by the District to cover the cost to the District associated with administering this Agreement. All assets, rights, benefits, debts, liabilities and obligations attributable to activities undertaken under this Agreement shall be assets, rights, benefits, debts, liabilities and obligations solely of the NKGSA according to the terms of this Agreement. A schedule of charges for services rendered by the District as fiscal agent and for management tasks hereunder is attached hereto as Exhibit A.

Article V – Source of Payments.

The NKGSA shall require each of its Members to fix rates, charges or assessments in connection with its operations so that it will at all times have sufficient money to meet its obligations under this Agreement as contemplated in its budget and/or the JPA Agreement.

Article VI – Term.

This Agreement will take effect on the date it is executed by NKGSA and will remain in full force and effect until this Agreement is amended, rescinded or terminated by the NKGSA and/or the District, by written notice provided to the other by the withdrawing party.

To terminate this Agreement, either party must give the other party written notice of termination at least 30 days prior to the termination date. The NKGSA will remain responsible for any financial obligation related to any right or benefit that continues to inure to the NKGSA following the termination date, including the obligation to reimburse the District for any funds advanced or incurred by the District for NKGSA obligations for which the District has not been fully reimbursed or compensated.

Article VI: Liabilities

A. Funds of the NKGSA may be used to defend, indemnify, and hold harmless the NKGSA, the District, and any officers, agents, and employees for their actions taken within the scope of their duties while acting on behalf of the NKGSA under the terms of this Agreement; and, the NKGSA shall provide the District with a legal defense for any and all claims or liabilities, including reasonable attorneys' fees and costs, incurred in providing such a defense.

B. The parties hereto acknowledge and agree that District has no liability to third parties for any injuries, costs, claims, damages or liabilities of whatever kind arising from or related to activities or actions taken in furtherance of the NKGSA/JPA, as its fiscal agent or in performing administrative services for the NKGSA/JPA arising hereunder, independent of the liability that it expressly has directly and exclusively to the NKGSA/JPA arising out of its services performed hereunder.

Article VII: Miscellaneous Provisions

Section 7.01 – Amendment.

This Agreement may be amended from time to time by a vote of the Board of Directors and approval of the District, reduced to writing and signed by both parties.

Section 7.02 – Severability And Validity Of Agreement.

Should the participation of any party to this Agreement, or any part, term or provision of this Agreement be decided by the courts or the legislature to be illegal, in excess of that party's authority, in conflict with any law of the State of California, or otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms or provisions of this Agreement shall not be affected thereby and each party hereby

agrees it would have entered into this Agreement upon the same terms as provided herein as if that party had not been party to in this Agreement.

Section 7.03 – Assignment.

Except as otherwise provided in this Agreement, the rights and duties of the parties to this Agreement may not be assigned or delegated without the approval of the Board of Directors and the District. Any attempt to assign or delegate such rights or duties in contravention of this section shall be null and void. Any assignment or delegation permitted under the terms of this Agreement shall be consistent with the terms of any contracts, resolutions or indentures of the NKGSA then in effect. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the NKGSA and the District.

Section 7.04 – Execution In Parts Or Counterparts.

This Agreement may be executed in parts or counterparts, each part or counterpart being an exact duplicate of all other parts or counterparts, and all parts or counterparts shall be considered as constituting one complete original and may be attached together when executed by the parties hereto. Facsimile and electronic signatures shall be binding.

Section 7.05 – Notices.

Notices authorized or required to be given pursuant to this Agreement shall be in writing and shall be deemed to have been given when mailed, postage prepaid, or delivered during working hours to the addresses set forth for each of the parties beneath their signatures on this Agreement, or to such other changed addresses communicated to the NKGSA and the District in writing.

Section 7.06 – Governing Law and Venue.

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of California, excluding any conflict of laws rule which would apply the law of another jurisdiction. Venue for purposes of the filing of any action regarding the enforcement or interpretation of this Agreement and any rights and duties hereunder shall be Fresno County, California. The parties to this Agreement hereby expressly waive any right to remove any action to a county other than Fresno County as permitted pursuant to California Code of Civil Procedure Section 394.

Section 7.07 – Dispute Resolution.

The parties to this Agreement agree that any dispute regarding the enforcement or interpretation of any term, covenant or condition of this Agreement ("Dispute") shall first, for a period of not less than thirty (30) days, be submitted to mediation before a mutually acceptable mediator prior to initiation of litigation or any other binding arbitration or adjudicative dispute resolution process. The parties shall: (i) mediate in good faith; (ii) exchange all documents which each believes to be relevant and material to the issue(s) in

the Dispute; (iii) exchange written position papers stating their position on the Dispute and outlining the subject matter and substance of the anticipated testimony of persons having personal knowledge of the facts underlying the Dispute; and (iv) engage and cooperate in such further discovery as the parties agree or mediator suggests may be necessary to facilitate effective mediation. Each party shall bear its own costs, fees and expenses of the mediation. Venue of the mediation shall be a mutually agreeable city within Fresno County, California.

Section 7.08 – Attorney's Fees.

If any party of this Agreement commences any proceeding or legal action to enforce or interpret any term, covenant or condition of this Agreement, the prevailing party in such proceeding or action shall be entitled to recover from the other party its reasonable attorney's fees and legal expenses.

IN WITNESS WHEREOF, the parties hereto, pursuant to resolutions duly and regularly adopted by their respective governing boards, have caused their names to be affixed by their proper and respective officers as of the day and year first above-written.

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY JOINT POWERS AUTHORITY,
a California joint powers authority

By: _____
Jerry Prieto, Jr.
Chairman

By: _____
Gary R. Serrato
Executive Officer/Secretary-Treasurer

FRESNO IRRIGATION DISTRICT,
a California irrigation district

By: _____
Gary R. Serrato
General Manager

By: _____
William R. Stretch
Assistant General Manager

EXHIBIT A
Schedule of fees for services as Fiscal and Administration Agent

North Kings GSA
Hourly Rate & Burden
10/5/2016

	2016
Fiscal Agent Cost per Hour	
Regular Hourly Rate	47.85
FID Standard Burden Rate - 54%	25.84
Total Hourly Rate & Burden	**73.69**
Secretary Cost per Hour	
Regular Hourly Rate	21.91
FID Standard Burden Rate - 54%	11.83
Total Hourly Rate & Burden	**33.74**
Administrator Cost per Hour	
Regular Hourly Rate	52.75
FID Standard Burden Rate - 54%	28.49
Total Hourly Rate & Burden	**81.24**

FIRST AMENDMENT TO AGREEMENT FOR ADMINISTRATION AND FISCAL AGENT SERVICES FOR THE NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

Comes now the North Kings Groundwater Sustainability Agency ("NKGSA") and the Fresno Irrigation District ("FID") as parties and signatories to that certain November 16, 2016, AGREEMENT FOR ADMINISTRATION AND FISCAL AGENT SERVICES FOR THE NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY ("Agreement") and amend said Agreement as of this _____ day of _____, 2020, as follows:

A. The parties hereby adopt a replacement and "Amended Exhibit A" to replace and be treated in lieu of the original Exhibit A attached to the Agreement on November 16, 2016, a copy of which Amended Exhibit A is attached hereto and adopted herein by reference, replacing the original Exhibit A.

B. In all other respects the parties re-publish and reaffirm all other provisions of the Agreement except as to the replaced Exhibit A, attached hereto.

Fresno Irrigation District
A California Irrigation District

By:_____
Ryan Jacobsen, President

By: _____
William R. Stretch,
General Manager

North Kings GSA
A California joint powers authority

By: _____
Jerry Prieto, Jr., Chairman

By:_____
Kassy D. Chauhan -
Executive Officer

Version: May 22, 2020

EXHIBIT A

Schedule of Fees for Services Rendered by Fresno Irrigation District Staff

North Kings GSA
Hourly Rate & Burden
5/1/2020

ADMINISTRATION

	5/1/2020
Executive Officer	
Regular Hourly Rate	81.73
FID Standard Burden Rate - 54%	44.13
Total Hourly Rate & Burden	**125.87**
Administrator Cost per Hour	
Regular Hourly Rate	73.48
FID Standard Burden Rate - 54%	39.68
Total Hourly Rate & Burden	**113.16**
Fiscal Agent Cost per Hour	
Regular Hourly Rate	60.46
FID Standard Burden Rate - 54%	32.65
Total Hourly Rate & Burden	**93.11**
Recording Secretary Cost per Hour	
Regular Hourly Rate	26.37
FID Standard Burden Rate - 54%	14.24
Total Hourly Rate & Burden	**40.61**

	*IRS Mileage Rate
Mileage Rate*	

EXHIBIT A
Schedule of Fees for Services Rendered by Fresno Irrigation District Staff

North Kings GSA

Hourly Rate & Burden

ENGINEERING SERVICES

	5/1/2020
Chief Engineer Cost per Hour	
Regular Hourly Rate	85.06
FID Standard Burden Rate - 54%	45.93
Total Hourly Rate & Burden	**130.99**
Engineer IV Cost per Hour	
Regular Hourly Rate	64.31
FID Standard Burden Rate - 54%	34.73
Total Hourly Rate & Burden	**99.04**
Engineer II Cost per Hour	
Regular Hourly Rate	38.96
FID Standard Burden Rate - 54%	21.04
Total Hourly Rate & Burden	**60.00**
Eng Tech III Cost per Hour	
Regular Hourly Rate	33.16
FID Standard Burden Rate - 54%	17.91
Total Hourly Rate & Burden	**51.07**
Eng Tech II Cost per Hour	
Regular Hourly Rate	30.08
FID Standard Burden Rate - 54%	16.24
Total Hourly Rate & Burden	**46.32**
GIS Specialist Surveyor Cost per Hour	
Regular Hourly Rate	31.58
FID Standard Burden Rate - 54%	17.05
Total Hourly Rate & Burden	**48.63**
Eng Admin Asst Cost per Hour	
Regular Hourly Rate	27.29
FID Standard Burden Rate - 54%	14.74
Total Hourly Rate & Burden	**42.03**

7 (a) – FINANCIAL REPORT

Expense Report – April 2020

North Kings Groundwater Sustainability Agency
Expense Report
April 2020

Type	Date	Num	Memo	Account	Amount
Fresno Irrigation District					
Bill	04/24/2020	6435	March EO Hours	Executive Officer	5,978.83
Bill	04/24/2020	6435	March Admin Hours	Supporting Staff (FID)	215.54
Bill	04/24/2020	6435	March Fiscal Agent Hours	Supporting Staff (FID)	102.42
Bill	04/24/2020	6435	March Secty Hours	Supporting Staff (FID)	223.36
Bill	04/24/2020	6435	March Admin Fee	Supporting Staff (FID)	391.21
Total Fresno Irrigation District					6,911.36
Provost & Pritchard Consulting Group					
Bill	04/19/2020	78529	March Services	Engineering Consultant	6,625.64
Bill	04/19/2020	78532	March Services	Kings Basin Coordination	9,895.00
Total Provost & Pritchard Consulting Group					16,520.64
TOTAL					**23,432.00**

7 (b) – FINANCIAL REPORT

Financial Statements as of April 30, 2020

10:34 AM
05/22/20
Accrual Basis

North Kings Groundwater Sustainability Agency
Balance Sheet
As of April 30, 2020

	Apr 30, 20
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	64,662.48
Money Market Account	505,682.89
Total Checking/Savings	570,345.37
Accounts Receivable	
Accounts Receivable	32,674.90
Total Accounts Receivable	32,674.90
Total Current Assets	603,020.27
TOTAL ASSETS	**603,020.27**
LIABILITIES & NET POSITION	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	40,308.65
Total Accounts Payable	40,308.65
Tota Other Current Liabilities	
Deferred Revenues	11,246.40
Total Other Current Liabilities	11,246.40
	51,555.05
Total Liabilities	51,555.05
Net Position	
Net Investment	340,501.22
Change in Net Position	210,964.00
Total Net Position	551,465.22
TOTAL LIABILITIES & NET POSITION	**603,020.27**

10:38 AM
05/22/20
Accrual Basis

North Kings Groundwater Sustainability Agency
Income Statement - Budget vs. Actual
July 2019 through April 2020

	Jul '19 - Apr 20	Budget	$ Over/(Under) Budget	% of Budget
Ordinary Income/Expense				
Income				
Interested Party Contribution	0.00	0.00	0.00	0.0%
Member/Contracting Entity				
Bakman Water Company	16,000.00	16,000.00	0.00	100.0%
Biola Community Services Distr	6,000.00	6,000.00	0.00	100.0%
City of Clovis	58,000.00	58,000.00	0.00	100.0%
City of Fresno	176,000.00	176,000.00	0.00	100.0%
City of Kerman	16,000.00	16,000.00	0.00	100.0%
County of Fresno	110,000.00	110,000.00	0.00	100.0%
Fresno Irrigation District	329,000.00	329,000.00	0.00	100.0%
Garfield Water District	18,000.00	18,000.00	0.00	100.0%
International Water District	17,000.00	17,000.00	0.00	100.0%
Total Member/Contracting Entity	746,000.00	746,000.00	0.00	100.0%
Total Income	746,000.00	746,000.00	0.00	100.0%
Expense				
Audit Expense	4,285.00	3,780.00	505.00	113.36%
Bank Charges	25.00	0.00	25.00	100.0%
Dues and Subscriptions	921.38	515.00	406.38	178.91%
Grant Administration Costs	51.57	500.00	-448.43	10.31%
Insurance	1,173.33	1,354.10	-180.77	86.65%
Kings Basin Coordination	42,338.00	50,000.00	-7,662.00	84.68%
Legal	84,803.22	50,000.00	34,803.22	169.61%
Office Supplies	0.00	2,000.00	-2,000.00	0.0%
Printing/Materials Costs (FID)	27.00	4,000.00	-3,973.00	0.68%
Professional Services				
Engineering Consultant	205,042.05	324,000.00	-118,957.95	63.29%
Security Services	203.50	500.00	-296.50	40.7%
Professional Services - Other	0.00	165,000.00	-165,000.00	0.0%
Total Professional Services	205,245.55	489,500.00	-284,254.45	41.93%
Public Information	4,168.98	80,000.00	-75,831.02	5.21%
Staff Expense				
Executive Officer	140,214.24	140,000.00	214.24	100.15%
Supporting Staff (FID)	52,064.39	47,000.00	5,064.39	110.78%
Total Staff Expense	192,278.63	187,000.00	5,278.63	102.82%
Total Expense	535,317.66	868,649.10	-333,331.44	61.63%
Net Ordinary Income	210,682.34	-122,649.10	333,331.44	-171.78%
Other Income/Expense				
Other Income				
Interest Income	281.66	200.00	81.66	140.83%
Total Other Income	281.66	200.00	81.66	140.83%
Net Other Income	281.66	200.00	81.66	140.83%
Net Income	**210,964.00**	**-122,449.10**	**333,413.10**	**-172.29%**

7 (c) - FINANCIAL REPORT – REVISED FY 2019-2020 BUDGET

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

AGENDA ITEM NO: 7 (c)
Executive Officer: KDC

NKGSA-
REPORT TO THE NKGSA Board of Directors

TO: Chairman and Board of Directors

FROM: Kassy D. Chauhan – Executive Officer

DATE: May 22, 2020

SUBJECT: Consider Fiscal Year 2019-2020 Budget Revision

ATTACHMENTS: (A) FY 2019-2020 Budget Revision

CONFLICT OF INTEREST

None

RECOMMENDATION

For the NKGSA Board of Directors to approve the revised budget for Fiscal Year 2019-2020.

EXECUTIVE SUMMARY

The North Kings Groundwater Sustainability Agency (NKGSA) Board of Directors approved the FY 2019-2020 budget at a regular meeting on June 27, 2019. Expenses through March 31, 2020, showed total expenses are less than what has been budgeted but there are some line items that need adjusting to account for increased or reduced expenses. The primary line items being adjusted are an increase in legal fees (from $50,000 budgeted to $130,000 revised) and a decrease in engineering consultant fees (from $324,000 budgeted to $224,000 revised). Other line items being adjusted are staff expenses (increase of $30,000 total), public information (decrease of $71,000) and adjustment of income to reflect the new percentages for member agency assessments. The total income received for FY 2019-2020 was $746,000.00 generated from each member agency's assessment.

FISCAL IMPACT

The revised budget for Fiscal Year 2019-2020 results in an overall reduction in income of $108,000.00 due to the revised percentages applied to member agency assessments. The revised budget reflects a reduction in total expenses $868,649.10 to $802,710.00. The net position change of $46,000.00 will be applied to each member agency's assessment in FY 2020-2021.

REASON FOR RECOMMENDATION

The revised budget for Fiscal Year 2019-2020 reflects total expenses remaining through the end of the fiscal year. The proposed budget for FY 2020-2021 will be prepared based on expected expenses during the next fiscal year. Member agency contributions will be determined based on the new percentages adopted by the Board for member agency assessments and total anticipated expenses for Fiscal Year 2020-2021. Some member agencies will have a credit applied to their invoices for FY 2020-2021 based on the new percentages for calculating assessments.

ACTIONS FOLLOWING APPROVAL

The revised budget will be submitted to the Board for approval.

Prepared by: Kassy D. Chauhan

North Kings Groundwater Sustainability Agency
Statement of Revenues, Expenses, and Changes in Net Position

	Jul 19 - Mar 20 Actual	6/27/2019 Approved 2019-2020 Budget	% of Budget	5/28/2020 Proposed 2019-2020 Budget	% of Budget
Operating Income/Expense					
Income					
Member/Contracting Entity					
Bakman Water Company	16,000.00	16,000.00	100%	6,000.00	267%
Biola Community Services Distr	6,000.00	6,000.00	100%	1,000.00	600%
City of Clovis	58,000.00	58,000.00	100%	41,000.00	141%
City of Fresno	176,000.00	176,000.00	100%	184,000.00	96%
City of Kerman	16,000.00	16,000.00	100%	7,000.00	229%
County of Fresno	110,000.00	110,000.00	100%	97,000.00	113%
Fresno Irrigation District	329,000.00	329,000.00	100%	386,000.00	85%
Garfield Water District	18,000.00	18,000.00	100%	6,000.00	300%
International Water District	17,000.00	17,000.00	100%	18,000.00	94%
Total Member/Contracting Entity	746,000.00	746,000.00	100%	746,000.00	100%
Total Income	746,000.00	746,000.00	100%	746,000.00	100%
Expense					
Audit Expense	4,285.00	3,780.00	113%	4,285.00	100%
Bank Charges	25.00	0.00	100%	150.00	17%
Dues and Subscriptions	921.38	515.00	179%	1,000.00	92%
Grant Administration Costs	51.57	500.00	10%	50.00	103%
Insurance	1,173.33	1,354.10	87%	1,200.00	98%
Kings Basin Coordination	32,443.00	50,000.00	65%	50,000.00	65%
Legal	67,926.57	50,000.00	136%	130,000.00	52%
Office Supplies	0.00	2,000.00	0%	625.00	0%
Printing/Materials Costs (FID)	27.00	4,000.00	1%	50.00	54%
Professional Services					
Engineering Consultant	198,416.41	324,000.00	61%	224,000.00	89%
Security Services	203.50	500.00	41%	350.00	58%
Professional Services - Other	0.00	165,000.00	0%	165,000.00	0%
Total Professional Services	198,619.91	489,500.00	41%	389,350.00	51%
Public Information	4,168.98	80,000.00	5%	9,000.00	46%
Staff Expense					
Executive Officer	134,235.41	140,000.00	96%	160,000.00	84%
Supporting Staff (FID)	51,131.86	47,000.00	109%	57,000.00	90%
Total Staff Expense	185,367.27	187,000.00	99%	217,000.00	85%
Total Expense	495,009.01	868,649.10	57%	802,710.00	62%
Net Operating Income	250,990.99	-122,649.10	-205%	-56,710.00	-443%
Non-Operating Income					
Interest Income	258.86	200.00	129%	400.00	65%
Total Non-Operating Income	258.86	200.00	129%	400.00	65%
Change in Net Position	**251,249.85**	**-122,449.10**	**-205%**	**-56,310.00**	**-446%**

7 (d) - FINANCIAL REPORT – PROPOSED FY 2020-2021 BUDGET

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

AGENDA ITEM NO: **7 (d)**
Executive Officer: KDC

NKGSA -
REPORT TO THE NKGSA Board of Directors

TO: Chairman and Board of Directors

FROM: Kassy D. Chauhan – Executive Officer

DATE: May 22, 2020

SUBJECT: Consider Fiscal Year 2020-2021 Proposed Budget

ATTACHMENTS: (A) FY 2020-2021 Budget

CONFLICT OF INTEREST

None

RECOMMENDATION

For the NKGSA Board of Directors to adopt the proposed budget for Fiscal Year 2020-2021.

EXECUTIVE SUMMARY

The North Kings Groundwater Sustainability Agency (NKGSA) Board of Directors approves the operating budget annually for the NKGSA. In coordination with the prior Administration/Fiscal Committee Chair, Lisa Koehn; technical subconsultant (Provost & Pritchard; legal counsel; and the Fiscal Agent, the proposed budget for FY 2020-2021 has been prepared. Given the NKGSA has completed the development of the NKGSA Groundwater Sustainability Plan (GSP), the budgeted expenses for the NKGSA are lower than in prior years.

Income:

Each of the member agencies will be assessed for their portion of the FY 2020-2021 budget based on the acreage in their service area as previously approved by the Board of Directors beginning February 1, 2020. The proposed budget reflects an income of $747,000. The member agency contributions amount to $677,000 which is reduced from

the total member agency contributions in FY 2019-2020 of $746,000. Additionally, the NKGSA will receive a portion of a Prop 1 Grant from the Department of Water Resources in the amount of $70,000.00 during FY 2020-2021. Additional non-operating income is anticipated from the interested parties who are invoiced based on their acreage within the boundary or a minimum of $250.00.

Expenses:

Legal Expenses:

It is projected that NKGSA expenses will decrease overall. However, the budget does include a new line item for Legal Reserve. The annual Legal Reserve will be held in reserves and will be used by the NKGSA for pending litigation purposes, should it become necessary. It is recommended to have a Legal Reserve of at least $500,000.00 at all times. Based on remaining balances in the FY 2019-2020 budget, it is proposed to start the legal reserve with $200,000 using existing funds. The proposed budget includes provisions for generating the remaining legal reserve of $300,000 over the next six years, $50,000 annually for six years. Therefore, the FY 2020-2021 includes a line item for legal reserve for $50,000.

Professional Services:

The total expenses for engineering consultant is expected to be $200,000 which includes engineering consultant services to assist with member agency overdraft responsibility assessments, work on the representative monitoring network, providing reviews and comments on the GSP, assistance in development of rules and policies for the NKGSA, development of a NKGSA-specific annual report, and attending meetings.

Other professional services are expected to be $165,000 which includes well videoing services at 11 of the 22 monitoring network wells. The same amount of $165,000 was allocated in the FY 2019 -2020 budget to complete well videoing work for the first half of the representative monitoring network wells. The $165,000 proposed budget amount assumes each of the pumps on the 11 monitoring wells will have to be pulled to conduct the downhole video inspection to obtain well construction information. This amount will be reduced if the small-diameter camera can be utilized in some of the wells.

Public Information/Public Affairs:

The Public Information line item was renamed to Public Information/Public Affairs and includes outreach and stakeholder engagement expenses for the Kings River Conservation District External Affairs team to be able to continue to provide assistance with maintaining the website, social media management, creation of news releases and development of resources for the stakeholders in the NKGSA. This line item also includes the costs associated with the upkeep of the web platform, the email distribution software (Constant Contacts), rental of any facilities for public outreach and any additional equipment rentals necessary for public outreach events.

Member Agency Assessments:

The member agency assessments are calculated based on percentages determined by the overall acreage in the NKGSA boundary. The percentages were revised in February 2020, based on the approval of the NKGSA board. The revised percentages (based on acreage) resulted in some member agencies overpaying in assessments in FY 2019-2020, and some member agencies were found to need to contribute more towards the overall budget. As such, the invoices for the FY 2020-2021 member agency assessments will either include a credit (to be deducted from the total due) or an additional charge (to be included in the total due).

FISCAL IMPACT

The proposed budget for Fiscal Year 2020-2021 shows a total income of $747,000.00 and total expenses as $682,800 00 which includes a legal reserve to be generated for pending litigation.

REASON FOR RECOMMENDATION

The proposed budget was prepared for consideration by the NKGSA Board of Directors to manage the finances for FY 2020-2021.

ACTIONS FOLLOWING APPROVAL

The approved budget will be posted on the NKGSA website.

Prepared by: Kassy D. Chauhan

North Kings Groundwater Sustainability Agency
Statement of Revenues, Expenses, and Changes in Net Position

	Jul 19 - Mar 20 Actual	5/28/2020 Proposed 2019-2020 Budget	% of Budget	5/28/2020 Proposed 2020-2021 Budget	% of Budget
Operating Income/Expense					
Income					
Grants Income	0.00	0.00	0%	70,000.00	0%
Member/Contracting Entity					
Bakman Water Company	16,000.00	6,000.00	267%	5,000.00	320%
Biola Community Services Distr	6,000.00	1,000.00	600%	1,000.00	600%
City of Clovis	58,000.00	41,000.00	141%	34,000.00	171%
City of Fresno	176,000.00	184,000.00	96%	167,000.00	105%
City of Kerman	16,000.00	7,000.00	229%	5,000.00	320%
County of Fresno	110,000.00	97,000.00	113%	85,000.00	129%
Fresno Irrigation District	329,000.00	386,000.00	85%	374,000.00	88%
Garfield Water District	18,000.00	6,000.00	300%	4,000.00	450%
International Water District	17,000.00	18,000.00	94%	2,000.00	850%
Total Member/Contracting Entity	746,000.00	746,000.00	100%	677,000.00	110%
Total Income	746,000.00	746,000.00	100%	747,000.00	100%
Expense					
Audit Expense	4,285.00	4,285.00	100%	4,500.00	95%
Bank Charges	25.00	150.00	17%	150.00	17%
Dues and Subscriptions	921.38	1,000.00	92%	1,000.00	92%
Grant Administration Costs	51.57	50.00	103%	50.00	103%
Insurance	1,173.33	1,200.00	98%	1,200.00	98%
Kings Basin Coordination	32,443.00	50,000.00	65%	50,000.00	65%
Legal	67,926.57	130,000.00	52%	75,000.00	91%
Legal Reserves	0.00	0.00	0%	50,000.00	0%
Office Supplies	0.00	625.00	0%	500.00	0%
Printing/Materials Costs (FID)	27.00	50.00	54%	50.00	54%
Professional Services					
Engineering Consultant	198,416.41	224,000.00	89%	200,000.00	99%
Security Services	203.50	350.00	58%	350.00	58%
Professional Services - Other	0.00	165,000.00	0%	165,000.00	0%
Total Professional Services	198,619.91	389,350.00	51%	365,350.00	54%
Public Information/Public Affairs	4,168.98	9,000.00	46%	15,000.00	28%
Staff Expense					
Executive Officer	134,235.41	160,000.00	84%	100,000.00	134%
Supporting Staff (FID)	51,131.86	57,000.00	90%	20,000.00	256%
Total Staff Expense	185,367.27	217,000.00	85%	120,000.00	154%
Total Expense	495,009.01	802,710.00	62%	682,800.00	72%
Net Operating Income	250,990.99	-56,710.00	-443%	64,200.00	391%
Non-Operating Income					
Interest Income	258.86	400.00	65%	400.00	65%
Total Non-Operating Income	258.86	400.00	65%	400.00	65%
Change in Net Position	**251,249.85**	**-56,310.00**	**-446%**	**64,600.00**	**389%**

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

AGENDA ITEM NO: **7 (e)**
Executive Officer: KDC

NKGSA-
REPORT TO THE NKGSA Board of Directors

TO: Chairman and Board of Directors

FROM: Kassy D. Chauhan – Executive Officer

DATE: May 22, 2020

SUBJECT: Consider Approval – Issuance of Checks Revised Policy – NKGSA - ACCT-508

ATTACHMENTS:
(A) NKGSA-ACCT-508 Adopted January 26, 2017
(B) NKGSA–ACCT–508 Issuance of Checks Revised

CONFLICT OF INTEREST

None

RECOMMENDATION

For the NKGSA Board of Directors to approve the revisions to NKGSA – ACCT- 508 Issuance of Checks Policy.

EXECUTIVE SUMMARY

The North Kings Groundwater Sustainability Agency (NKGSA) Board of Directors adopted the Issuance of Checks Policy (NKGSA-ACCT-508) on January 26, 2017 (see Attachment A). ACCT-508 establishes the procedures for issuance of checks by the Fiscal Agent including the timeline for issuance of such checks. ACCT-508 has been revised (see Attachment B) to replace references to the Treasure with Executive Officer and specify the Administrator would be an alternate approver if the executive officer is not available. A list of all checks issued and all other payables shall be presented to the Board at each month's meeting for approval by the Board.

FISCAL IMPACT

There is no fiscal impact related to the proposed policy.

REASON FOR RECOMMENDATION

The proposed revision to the NKGSA-ACCT-508 Issuance of Checks policy is needed to reflect current procedures for approval of payables and issuance of checks for all payables for the NKGSA. The current policy refers to the Treasurer and a board member as alternate approval. Current procedure is to have the Executive Officer review the payables and sign the check. In the event the Executive Officer is not available, the Administrator can review and approve the payables.

ACTIONS FOLLOWING APPROVAL

The revised policy will be posted to the NKGSA website.

Prepared by: Kassy D. Chauhan

NORTH KINGS
GROUNDWATER SUSTAINABILITY AGENCY

POLICY NO: **ACCT-508** **REVISION/REVIEW DATES:**
POLICY TITLE: **Issuance of Checks**
SOURCE: **Accounting**
BOARD
APPROVAL DATE: **January 26, 2017**

The Fiscal Agent shall prepare checks on the various applicable accounts to pay legal debts of the North Kings Groundwater Sustainability Agency (the "Agency") as provided for in the budget of the Agency.

The Fiscal Agent will prepare and the Treasurer will review the payables on the 14th of each month and authorize issuance of the checks for routine, timely and/or budgeted expenditures. If the Treasurer is not available, the Fiscal Agent may obtain approval from a member of the Board of Directors ("Board") of the Agency. A list of all such checks issued and all other payables shall be presented to the Board at the next Board meeting for approval by the Board.

The Fiscal Agent will prepare the checks for the Treasurer's signature (or in the absence of the Treasurer, a Board member's signature). A copy of the checks, approvals and invoices shall be kept in accordance with the Agency's Records Retention and Destruction Policy. The checks shall not be released until signed and approved by the Treasurer on or before the 15th of each month. The Fiscal Agent will deliver or mail the checks as appropriate.

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

Policy No:	NKGSA – ACCT-508
Policy Title:	Issuance of Checks
Board Approval Date:	January 26, 2017
Revision/Review Date:	May 28, 2020

Policy:

The Fiscal Agent shall prepare checks on the various applicable accounts to pay legal debts of the North Kings Groundwater Sustainability Agency (the "Agency") as provided for in the budget of the Agency.

The Fiscal Agent will prepare, and the Executive Officer will review the payables on or around the 14th of each month and authorize issuance of the checks for routine, timely and/or budgeted expenditures. If the Executive Officer is not available, the Fiscal Agent may obtain approval from the Administrator. A list of all such checks issued and all other payables shall be presented to the Board at the next Board meeting for approval by the Board.

The Fiscal Agent will prepare the checks for the Executive Officer's signature (or in the absence of the Executive Officer, another authorized signer). A copy of the checks, approvals and invoices shall be kept in accordance with the Agency's Records Retention and Destruction Policy. The checks shall not be released until signed and approved by the Executive Officer or another authorized signer on or around the 15th of each month. The Fiscal Agent will deliver or mail the checks as appropriate.

7 (e) - NKGSA-ACCT-508
REVISED POLICY
ISSUANCE OF CHECKS

8 (a-e) - EXECUTIVE OFFICER REPORT

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

AGENDA ITEM NO: **8 (a) - (e)**
Executive Officer: KDC

NKGSA-
REPORT TO THE NKGSA Board of Directors

TO: Chairman and Board of Directors

FROM: Executive Officer – Kassy Chauhan

DATE: May 22, 2020

SUBJECT: NKGSA Executive Officer Report

ATTACHMENTS: A – NKGSA News Release – Annual Report – April 23, 2020
B – NKGSA Annual Report Infographic
C – Representative Monitoring Wells – Outreach Letters
D – Interested Parties Cover Letter and Invoices

External Affairs

The Kings River Conservation District (KRCD) External Affairs team has been working with the Executive Officer on a host of projects during April 2020. One of those projects is the completion of an audit of the NKGSA website including necessary improvements. The audit included recommendations for updating the website with current copy and information. The full audit report is available. The EO will be working with KRCD to implement the recommended changes over the next month to improve the website and ensure it is a location where visitors can quickly and easily find information and answers to their questions.

A news release for the annual report (Attachment A) was provided on April 23, 2020, to highlight the contents of the first annual report for the Kings Subbasin including the improvement in overall storage volume (basin-wide). The news release was posted on the website along with an infographic (Attachment B) depicting key information from the annual report and distributed via email to the general interest email distribution list.

Other tasks being completed by KRCD include helping to develop content and manage the social media accounts for the NKGSA. Social media includes the existing Facebook page and a new Twitter account. A soft launch is planned for May 2020 and starting in June 2020, a social media post calendar will be created by the 25th of each month and submitted to KRCD so that routine posts can be scheduled for one to two times per week. Activity on social media is critical for communicating with stakeholders.

E-news messages were also provided in April 2020 including the announcement about the Annual Report and the adoption of the Workgroup Policy (NKGSA-2020-002). In response to the workgroup policy e-news distribution, two people requested to be added to the NKGSA workgroup solicitation email list.

KRCD bills the NKGSA directly and ensures the EO has approved content and posts prior to those being released for publishing.

Representative Monitoring Network

The owners of wells identified in the NKGSA GSP's representative monitoring network have been identified. Each of the owners of the wells in the water quality representative monitoring network were sent a letter (example letter in Attachment C) notifying them that their well is part of the network. The purpose of the letters is to ensure they are aware their well(s) is being utilized for monitoring purposes by the NKGSA and to request the NKGSA be notified by the well owner should any changes to the well occur. Likely changes include the well becoming non-operational (inactive) which prevents it from being monitored. In those cases, the NKGSA is requesting notification so that an alternate site can be utilized. The NKGSA has obtained construction information for all of the water quality monitoring wells with the exception of five sites. For water quality monitoring wells with no construction information, the letter requested submittal of the Well Completion Report, if available.

Outreach to the well owners of wells in the water level representative monitoring network have not been contacted. The well owners include the City of Fresno and wells monitored by Fresno Irrigation District (FID). The well owner information has been obtained and in discussions with FID, a procedure was approved for moving forward with outreach to the water level well owners. This process will include obtaining an agreement with the well owners to allow for access to conduct the required monitoring. It is expected that the agreements will be in place prior to the next monitoring event in September 2020.

Interested Party Cover Letter and Invoices

Interested party invoices were sent to the list of nine interested parties on April 24, 2020. The voluntary contribution for interested parties was based on acreage contained within the NKGSA or a minimum of $250.00. The invoices included a cover letter explaining why they were receiving the invoice and acknowledging their vested interest in the activities of the NKGSA. To date, three of the interested parties have submitted their voluntary contributions.

GSP Public Comments and Review of GSPs for Other GSAs

The NKGSA has reviewed the GSPs for the other six GSAs in the Kings Subbasin as well as the GSPs for GSAs in neighboring basins. Comment letters were provided during the

public comment period for the draft GSPs. No further comments were provided through the DWR SGMA portal, which closed on May 15, 2020.

The NKGSA received a total of nine comment letters through the DWR SGMA portal. The bulk of these letters were similar to letters provided by various agencies during the public comment period for the draft GSP. The public comments received are being reviewed and additional information will be provided on any proposed actions at a future Advisory Committee meeting and Board of Directors meeting.

Coordination with Other GSAs

The last coordination meeting with the McMullin Area Groundwater Sustainability Agency (MAGSA) was on April 3, 2020, as reported at the last Board Meeting. Based on that discussion, I have discussed some of the MAGSA proposal with Bill Stretch, FID General Manager in preparation for future discussions. I will continue to update the Advisory Committee and Board on future meeting outcomes and efforts with MAGSA.

Public Records Act Request

There have been no new public information requests.

Prepared by: Kassy D. Chauhan

(A)

NORTH KINGS GROUNDWATER SUSTAINABILITY AGENCY

NEWS RELEASE

April 23, 2020

Contact: Kassy Chauhan
kchauhan@fresnoirrigation.com

First Annual Report Submitted to the State, a Coordinated Snapshot of Kings Subbasin Groundwater Conditions

The North Kings Groundwater Sustainability Agency (GSA) together with the six other GSAs in the Kings Subbasin submitted the first Annual Report to the CA Department of Water Resources (DWR) ahead of the April 1, 2020 deadline. The Annual Report serves to inform and update both the State and stakeholders in the Kings Subbasin on groundwater conditions and sustainability progress.

Most data included in the report spans water year 2019, the period beginning October 1, 2018 through September 30, 2019. The data for the report was collected from the seven GSAs' monitoring networks, groundwater extractions, surface water supply, total water use, and changes in groundwater storage.

Water year 2019 is hydrologically considered a "wet year" seeing 134% of average diversions on the Kings River, the majority of surface water supply to the region. Thanks to the hydrology the Kings Subbasin saw improvements in groundwater conditions with the overall groundwater storage change increasing by 210,000 acre-feet Subbasin wide.

Water use in the Kings Subbasin across sectors including agriculture, urban, and managed recharge, totaled 2.7 million acre-feet for the period. The North Kings GSA member agencies including Fresno Irrigation District, Garfield Water District and the City of Fresno imported 34% of the Subbasin's total 1.64 million acre-feet of surface water supplies. Groundwater extractions supplying urban and agricultural needs within the North Kings GSA account for 19% of the Subbasin's total extracted 1.06 million acre-feet.

Surface water supplies imported into the North Kings GSA reduce groundwater reliance and ultimately provide a net benefit to the Subbasin's sustainability efforts. Wet years like the 2019 water year provide opportunities to increase groundwater volume, as surface water is often used in lieu of groundwater pumping and surplus supplies are put to use through groundwater recharge practices.

Following the adoption of a Groundwater Sustainability Plan (GSP), the Sustainable Groundwater Management Act (SGMA) requires GSAs to submit annual reports to DWR on April 1 every year as a tool to track and communicate GSP implementation progress. The North Kings GSA's GSP, adopted November 21, 2019, includes a portfolio of projects and management tools that once implemented will help the agency achieve its sustainability goals while positively impacting the entire Subbasin's efforts.

Considering this first report was prepared just months after the adoption and submission of GSPs, the data does not stray from data already included in the seven Kings Subbasin GSA's GSPs. Although the Subbasin used the opportunity to include any additional data collected through the reporting period and established a template for future reports.

There is no grading or scoring criteria on the Annual Report, and DWR expects this first report to be missing some information considering the short timeframe between GSP adoption and the report due date.

Engagement with stakeholders in the North Kings GSA is a priority and remains an important component to the success of achieving sustainability. If you have questions on the information contained in the Annual Report or would like to be more engaged in the North Kings GSA's activities, contact us on the website at www.northkingsgsa.org or by phone at 559-233-7161 ext. 7109.

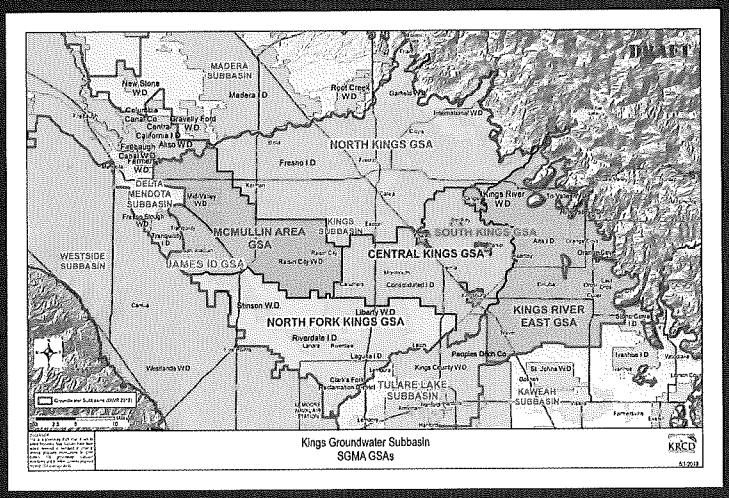
###

The Kings Subbasin is one of 13 basins comprising the Tulare Lake hydrologic region. The North Kings GSA is one of seven GSAs in the Kings Subbasin. The North Kings GSA is a Joint Powers Authority formed in December 2016 to implement the Sustainable Groundwater Management Act (SGMA), a State law signed by Governor Brown in 2014. Member agencies include the Fresno Irrigation District, City of Fresno, City of Clovis, City of Kerman, Fresno County, Bakman Water Company, Biola Community Services District, International Water District, Garfield Water District, and the Fresno Metropolitan Flood Control District. The North Kings GSA also consists of disadvantaged communities, private well owners, and landowners.

(B)

ANNUAL REPORT
KINGS SUBBASIN

WATER YEAR 2019 (OCT '18 - SEPT '19)



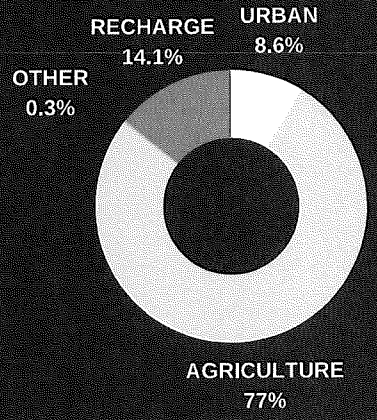
TOTAL SURFACE WATER SUPPLY = 1.64 MILLION ACRE FEET

TOTAL GROUNDWATER EXTRACTED = 1.06 MILLION ACRE FEET

GROUNDWATER STORAGE INCREASE = 210,000 ACRE FEET

134%

PERCENTAGE OF HISTORIC AVERAGE DIVERSIONS ON THE KINGS RIVER



TOTAL SURFACE & GROUNDWATER USE BY SECTOR

2.7 MILLION ACRE FEET

381,436 ACRE FEET RECHARGED BACK INTO THE GROUNDWATER

Note: Numbers reported are estimates based on best available data

NORTH KINGS GROUNDWATER
SUSTAINABILITY AGENCY

May 4, 2020

Member Agencies
Bakman Water Company
Biola Community Services District
City of Clovis
City of Fresno
City of Kerman
County of Fresno
Fresno Irrigation District
Fresno Metropolitan Flood Control District
Garfield Water District
International Water District

Board of Directors
Chairman Jerry Prieto, Jr.
Fresno Irrigation District
Vice-Chairman Brian Pacheco
County of Fresno
Steve Pickens
Bakman Water Company
Jose Flores
City of Clovis
Lee Brand
City of Fresno
Rhonda Armstrong
City of Kerman
Karl Kienow
Garfield Water District

Executive Officer
Kassy D. Chauhan, P.E.

Internet
www.NorthKingsGSA.org

Mail
North Kings GSA
c/o Fresno Irrigation District
2907 S. Maple Ave.
Fresno, CA 93725

Phone
559-233-7161

Mr. Felipe Perez,
Biola CSD
4925 N. Seventh Street
Biola, CA 93606

RE: **North Kings Groundwater Sustainability Agency (NKGSA) – Representative Monitoring Well Network - Notification**

Dear Mr. Felipe Perez:

This letter is to inform you that the following well(s) on your property have been identified in the North Kings Groundwater Sustainability Agency's (NKGSA) representative monitoring well network:

Public Water System Name	Primary Station Code	Well Name
Biola CSD	1010049-003	Well 3 - Raw

The NKGSA has prepared and submitted a Groundwater Sustainability Plan (GSP) as required by the Sustainable Groundwater Management Act (SGMA). The NKGSA's GSP identifies a network of representative monitoring wells strategically located throughout the NKGSA to evaluate water quality conditions within the NKGSA. Public water supply wells were selected as representative monitoring wells and publicly available water quality data will be used to evaluate the current and future water quality conditions in the various areas within the NKGSA. The water quality monitoring results will be used to ensure activities within the NKGSA are not creating undesirable results. Following each monitoring event, the results for each of the following constituents will be used to create trendlines for evaluating changes in concentrations, including but not limited to nitrate, arsenic, dibromochloropropane (DBCP), 1,2,3-trichloropropane (123-TCP), uranium, hexavalent chromium, methyl-tert-butyl-ether (MTBE), tetrachloroethylene and trichloroethylene.

As you may know, water quality data from your well is already required by the State Water Resources Control Board – Division of Drinking Water. The NKGSA will use

About NKGSA: The North Kings Groundwater Sustainability Agency is a Joint Powers Authority formed in December 2016. Composed of local public agencies and others engaged through binding agreements, the NKGSA is the governing body of a portion of the Kings Subbasin (DWR Bulleting 118, 5-22.08) in compliance with the Sustainable Groundwater Management Act of 2014. NKGSA members are Bakman Water Company, Biola Community Services District, City of Clovis, City of Fresno, City of Kerman, County of Fresno, Fresno Irrigation District, Fresno Metropolitan Flood Control District, Garfield Water District, and International Water District.

the State Water Resources Control Board's – Drinking Water Watch to obtain monitoring results for each of the above-mentioned constituents following each monitoring event. **The NKGSA asks that you notify the NKGSA if the above-mentioned well becomes inoperable or inactive and therefore cannot be monitored.** In which case, an alternate location could be used to obtain water quality information.

The NKGSA has obtained the construction information for your well from the DWR online well completion report system. **If you plan to modify the construction features of the well (deepening the well or adding a sleeve), please notify the NKGSA and submit the well completion report for the NKGSA records.** The construction information for the well is useful for understanding which sections of the aquifer the well is pumping water from.

The NKGSA looks forward to working with its stakeholders within its boundary to achieve sustainable conditions by 2040 ensuring a long-term sustainable supply of groundwater for future generations. Please call me at (559) 233-7161 x. 7109 should you have any questions. I also encourage you to sign up to receive emails on NKGSA activities by visiting the NKGSA website at: www.northkingsgsa.org.

Sincerely,

Kassy D. Chauhan, P.E.
Executive Officer

Cc: Randy Johnson, e-copy only
Mr. Jose Robledo – SWRCB – DDW – Fresno District Engineer, e-copy only

(P)

NORTH KINGS GROUNDWATER
SUSTAINABILITY AGENCY

April 24, 2020

Self Help Enterprises
Mr. Paul Boyer
8445 E. Elowin Ct.
Visalia, CA 93291

RE: North Kings Groundwater Sustainability Agency Interested Party Invoice and Voluntary Contribution

Dear Mr. Boyer:

The North Kings Groundwater Sustainability Agency (NKGSA) consists of member agencies including Fresno Irrigation District, the cities of Fresno, Clovis and Kerman, Fresno County, Bakman Water Company, Biola Community Services District, International Water District, Garfield Water District, and the Fresno Metropolitan Flood Control District. The NKGSA also consists of disadvantaged communities, private well owners, and other landowners. In addition to the member agencies, the NKGSA has recognized nine agencies as interested parties, including the Self Help Enterprises. The NKGSA is one of the seven groundwater sustainability agencies (GSAs) within the Kings Subbasin.

The purpose of the NKGSA is to protect and ensure the sustainability of the groundwater being used to support the people and economy of the area included within the NKGSA boundary. As a recognized interested party, you have a vested interest in the success of the NKGSA in meeting the sustainability goals. You are kindly requested to provide a voluntary contribution to be used towards the overall NKGSA budget allocated for a variety of monitoring and reporting requirements contained in the NKGSA Groundwater Sustainability Plan (GSP). The NKGSA Board of Directors approved a budget of $746,000 in contributions for fiscal year 2019-2020. The contributions are divided up amongst the member agencies on behalf of the groundwater users in the NKGSA. Voluntary contributions on the same basis as for the member agencies are suggested for interested parties with a minimum of $250.00. The voluntary contributions will be used to augment the agency member contributions. It is expected that the NKGSA Board of Directors will approve a suggested voluntary interested party contribution annually when the annual budget is approved, typically in May of each year.

The overall NKGSA budget is used to fund administrative costs associated with GSP preparation and a variety of monitoring and reporting activities. During this fiscal year, the NKGSA completed its GSP and submitted its first annual report to the California Department of Water Resources. The final GSP was adopted by the NKGSA board on November 21, 2019. The final GSP and the 2019 Annual Report

Member Agencies
Bakman Water Company
Biola Community Services District
City of Clovis
City of Fresno
City of Kerman
County of Fresno
Fresno Irrigation District
Fresno Metropolitan Flood Control District
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Bakman Water Company
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can be viewed on the NKGSA website at: https://www.northkingsgsa.org/groundwater-sustainability-plan/. Additional activities include outreach and stakeholder engagement and monitoring well improvements that are needed to implement the NKGSA GSP.

Your participation with the NKGSA as an interested party is important and we kindly request your continued support by submitting the voluntary contribution as noted on the attached invoice. You may have received this invoice previously without any supporting information. Given the importance of the interested parties to the NKGSA, you are receiving this letter to provide the necessary information regarding the voluntary contributions. I apologize for any confusion caused by the receipt of the invoice without any further information.

Please contact me at 559-233-7161 x. 7109 or by email at kchauhan@fresnoirrigation.com should you have any questions about the NKGSA or the request for a voluntary contribution. I look forward to working with you as the NKGSA embarks on the implementation phase along with its member agencies and interested parties.

Sincerely,

Kassy D. Chauhan

Kassy D. Chauhan, P.E.
Executive Officer

North Kings Groundwater Sustainability Agency
2907 S Maple Ave
Fresno, CA 93725

559-233-7161 dhailey@fresnoirrigation.com

Invoice

Date	Invoice #
04/20/2020	1060

Bill To
Self Help Enterprises 8445 E Elowin Ct Visalia, CA 93291

Terms
Net 30

Description	Amount
Suggested Voluntary Contribution 2019-2020	250.00
	Total $250.00