AGENDA
NKGSA Advisory Committee Meeting
November 9, 2018, 1:30 PM
Clovis Public Safety Community Room, 1233 Fifth Street, Clovis, CA

Conference Call Number: (559) 324-2995

1. Call to Order

2. Approval of Minutes from October 12, 2018 Meeting

3. Receive – Ad hoc Subcommittee Updates
    - Technical
    - Administrative/Fiscal
    - Membership/Outreach/Communications

4. Receive – Basin Coordination Update

5. Public Comments

6. Member Comments

7. Adjourn

MINUTES
(Preliminary – Subject to Revision/Approval at next meeting)

NKGSA Advisory Committee Meeting
October 12, 2018
Clovis Public Safety Building

In attendance:

*Chair Luke Serpa – City of Clovis
*Bill Stretch – FID
*Mike Carbajal – City of Fresno
*Nick Keller (phone) – Garfield WD
*Glenn Allen – County of Fresno
*Shay Bakman – Bakman Water Co.
*Brandy Swisher – FMFCD
Dejan Pavic – City of Fresno
Scott Redelfs – City of Clovis
Don Wright – Reporter
Lee Knudtson – WellIntel
Moises Ortiz – Malaga County Water District
Sue Ruiz – Self Help Enterprises
Adam Claes – FID
Ronnie Samuelian – Provost & Pritchard
Kyle Moeller – Fowler Picking
Cristel Tufenkjian – KRCD
Stephanie Anagnoson – Madera County
Lynn Groundwater – Provost & Pritchard
Phil Larson – Holland Farms
Mike Prandini – BIA
Lisa Koehn – Clovis
Hylon Kaufmann – Ranch Systems
Kevin Peterson – CUSD
Mengda Vue – Asian Business Institute & Resource Center
* - Voting representative on Advisory Committee

Item 1 – Called to order at 1:31 PM

Item 2 – Approval of Minutes from 09/14/2018 Meeting

Motion by Bill Stretch to approve; second by Glenn Allen. Approved unanimously with Luke Serpa abstaining.

Item 3 – Receive – Ad Hoc Subcommittee Updates

Item 3a – Technical Subcommittee
(Subcommittee update presented by Ronnie Samuelian)

The subcommittee continues to meet monthly. The primary focus at this time is the drafting of the GSP. New members of the committee include Scott Holding (grower) and 2 members of the Asian Business Institute & Resource Center (ABIRC).

Other areas of focus are the basin boundary modification and DWR water quality survey. The subcommittee is working on developing sustainable management criteria (SMC), developing a water budget for the NKGSA, and identifying pumping statistics for rural residential areas.

Item 3b – Administrative/Fiscal Subcommittee
(Subcommittee update provided by Lisa Koehn)

The subcommittee last met on October 9, 2018. During that meeting, a sample 2020-21 budget was reviewed and it was discussed what effect the planned Executive Officer recruitment would have on the budget in the future. Costs of the Executive Officer and the engineering consultant were discussed, as well as how costs would be split for funding the administrative expenses. The budget details will need to be included in the draft GSP which should be completed in January/February 2019.

A memo regarding the cost share will be given to the Technical Subcommittee at their next meeting in November. The committee also discussed the grant agreement, with it being noted that the 10% retention won't be disbursed until 2020, after the GSP is submitted. A handout with further details about the subcommittee's meeting was provided.

Item 3c – Membership/Outreach/Communications (MOC) Subcommittee
(Subcommittee update provided by Brandy Swisher)

Outreach presentation content is currently being updated and will be available to all members. The IP database currently sits at 287 total. Provost & Pritchard will attend a Westlands Water District public workshop and take note of how it is structured and conducted, including translation services provided. This information will be used in planning SMC development workshops in the works. ABIRC is conducting a series of SGMA workshops within NKGSA. The partnership with CSUF continues and looks very promising. Lastly, there are updates and revisions being made to the groundwater fact sheet. SHE will be providing those updates for the Spanish version of the fact sheet, and ABIRC will be providing updates for the Hmong version.

Item 4 – Receive – Basin Coordination Update
(Update provided by Ronnie Samuelian)

The base period has been adjusted and the details will be reviewed in the coming month. The data management system (where data received in the basin will be reported to the State) has been initiated by Houston Engineering; it is not complete yet, but currently allows for data input and graph viewing. Also mentioned was the application for technical support services from DWR – each GSA will be able to apply individually. There will be an update on this within the next month.

Item 5 – DWR Proposition 1 Sub-Grantee Agreement
(Update provided by Adam Claes)

We are currently in the contracting phase of the grant. The North Fork Kings GSA will administer the grant. All 7 GSA's will enter into a sub-grantee agreement, with a grant award of approximately $214,000 per GSA. The grant will be going before individual boards this month and next month, and will go to the North Kings GSA Board in 2 weeks.

Item 6 – Advisory Committee Chair Recommendation

Luke Serpa will be stepping down at the end of this year (maybe sooner). Bill Stretch nominated Scott Redelfs to be the new Advisory Committee Chair, seconded by Brandy Swisher, and approved unanimously. Scott Redelfs will be the new Advisory Committee Chair effective after Board of Directors approval. Bill Stretch will stay on as the Vice Chair of the Advisory Subcommittee.

Item 7 – Technical Subcommittee Chair Selection

Bill Stretch will be stepping down as Technical Subcommittee chair following Bill Stretch replacing Gary Serrato as FID General Manager in January. Bill nominated Adam Claes to be the new Technical Subcommittee Chair, seconded by Nick Keller, and approved unanimously. It was determined that this action did not need approval by the Board of Directors and would be effective immediately.

Item 8 – Executive Officer Replacement Process

There is a need to recruit a new Executive Officer for the NKGSA. The NKGSA Board of Directors is still working through the details relating to salary, benefits, job duties, etc. At this time, there is no set timeline for when the hiring will take place.

Item 9 – Public Comments

Two new groups in attendance introduced themselves. The first was Ranch Systems, represented by Hylon Kaufmann. Ranch Systems is a wireless telemetry device manufacturer. They are the supplier for the monitoring components used by Fox Canyon Groundwater Management Agency.

The second group was WellIntel, represented by Lee Knudtson. WellIntel specializes in water level monitoring technology and work with GSAs and private stakeholders.

Item 10 – Member Comments

Mengda Vue (ABIRC) wanted to draw attention to an issue originating from the Kings River East GSA, where a farmer was given a citation regarding groundwater extraction. This was brought up as a caution that we need to continue to expand and develop outreach and education within our own GSA.

Item 11 – Adjourn

Motion by Bill Stretch to adjourn; second by Glenn Allen. Approved unanimously. Adjourned at 2:02 pm.