MINUTES

NKGSA Advisory Committee Special Meeting
December 5, 2025

IN-PERSON AND TELECONFERENCE

In attendance:

**Scott Redelfs (City of Clovis)
*Jarrod Takemoto (Fresno Metropolitan Flood Control District)
*Shay Bakman (Bakman Water Company)
*Adam Claes (Fresno Irrigation District)
*Roy Jimenez (Fresno County)
*Jesus Gonzalez (City of Kerman)
*Anthony White (City of Fresno)
Kassy Chauhan (NKGSA)
Ronnie Samuelian (Provost & Pritchard) – online
Nick Torstensen (City of Clovis)
Kristen Freberg (City of Clovis)
Lisa Koehn (Clovis)
Dejan Pavic (City of Fresno)
Don Wright (reporter) - online
Andrew Aller – Legal Counsel - online

** - Committee Chair
* - Voting Representative on Advisory Committee

*__**Note:__ This meeting was conducted in-person at the City of Clovis Public Safety Community Room (1233 Fifth Street, Clovis, CA 93612) as well as via web conference for members of the public wishing to participate remotely.*

Item 1. Call to Order

Meeting called to order at 1:31 PM.

Instructions:
Instructions for participation by both remote and in-person attendees were given by Executive Officer Kassy Chauhan. Both written and verbal comments are accepted by all attendees and time will be made after each agenda item for comments to be heard.

Members of the Advisory Committee attended in person and were present/absent as follows:

Agency Name	Present/Absent	Name of Person
Bakman Water Company	Present	Shay Bakman
Biola CSD	Absent	---
City of Clovis	Present	Scott Redelfs
City of Fresno	Present	Anthony White*
City of Kerman	Present	Jesus Gonzalez
Fresno County	Present	Roy Jimenez
Fresno Irrigation District	Present	Adam Claes
Fresno Metropolitan Flood Control District	Present	Jarrod Takemoto
Garfield Water District	Absent	---

**Arrived after Item 3a – vote counts for that item and items prior reflect the vote tally accordingly.*

Item 2. Public Presentations

There were no public presentations.

Item 3. Approval of Minutes

Item 3a. Approval of Minutes from October 17, 2025 Meeting

Member Claes requested clarification on Item 4a for some numbers that appeared to be incorrect. After review, corrections were made to better clarify the numbers reported in the financial report. Specifically, the meeting minutes were amended to include: “The total revenues increased by 186.09% (by $525,391 to $807,726)…” and “Additionally, the expenses increased by about 24.17% (by $110,178 to $566,112)…”.

Motion to approve the minutes with the noted corrections made by member Claes; second by member Takemoto. Motion passed unanimously 6-0, 3 absent.

Item 4. Financial Report

Item 4a. Discussion / Possible Action – Recommend Approval of the Expense Reports for September and October 2025
(Koehn)

Expenses for September 2025 totaled $79,839.08, including costs for attorneys, CJ Brown & Company CPAs, FID, Emmanuel Lutheran Church for a workshop, Intuit Quickbooks, and Provost & Pritchard Consulting Group.

Expenses for October 2025 totaled $58,860.76, including costs for ACWA for insurance, attorneys, Constant Contact, Dumont Printing, FID, Fresno Reprographics, Intuit Quickbooks, Malcolm Media for an expo, Print Shack, Provost & Pritchard Consulting Group, Salsa's Cantina, and the US Postmaster.

Motion to recommend approval of the expense reports made by member Bakman; second by member Jimenez. Motion passed unanimously 7-0, 2 absent.

Item 4b. Discussion / Possible Action – Recommend Approval of the Financial Statements as of October 31, 2025
(Koehn)

Total assets as of October 31, 2025, were $3,024,620.86. Current liabilities were $19,161.05. Total expenses through October 2025 were $210,401.91, which is approximately 12% of the annual budget. Interest accumulated this fiscal year is $20,628.17.

A revised financial statement was sent prior to the meeting. The initial financial statement included in the meeting packet listed public information costs. Due to the budget layout, those charges were moved to the line item for public outreach in the revised financial statement.

Motion to recommend approval made by member Jimenez; second by member Claes. Motion passed unanimously 7-0, 2 absent.

Item 5. Receive – Basin Coordination Update
(Samuelian)

Discussion continues on the allocation framework. The framework document is expected to be completed this month and then sent out to the GSAs for consideration and acceptance/approval in January or February.

DWR comments on the Periodic Evaluation are expected this month, but most likely for other basins and not the North Kings yet.

Preparation for the Annual Report is underway. Some data is still being checked and clarified.

The domestic well mitigation program is ongoing but without much activity currently.

A letter requesting exemption from Prop 4 funding guidelines has been drafted to be sent to the State Senate and Assembly. All agencies are encouraged to send a similar letter.

Coordinated work on interconnected surface water continues, but currently waiting for DWR BMP.

Item 6. Administrative

Item 6a. Domestic Well Mitigation Program Update
(Chauhan)

There hasn't been much activity recently. A couple of denial letters were issued – one due to the failure of the well and another due to the age of the well. The program is fully staffed but there is not currently a high demand.

Item 6b. Discussion / Possible Action – Groundwater Extraction Facility Registration Progress and Next Steps – Recommend Approval
(Chauhan)

All wells are required to be registered within the NKGSA. The deadline for registrations to be completed was November 30, 2025. There is currently no consequence in place for non-registered wells, although the policy does allow/call for fines in that instance. Currently, 5,750 wells are registered within the GSA, but there are between 7,000 – 8,000

wells within the boundary. A lot of work has been done to provide information and outreach to affected populations.

The current recommendation is to allow some additional time before imposing fines, mostly because the outreach done so far has been successful. The proposed “grace period” is through January 30, 2026, and to continue doing more outreach in the interim to encourage more registration before the extended deadline. Following that date, late registration fees would be authorized (in the amount of $100), and the website would be set up to be able to collect those fees.

There was discussion regarding the utility of the deadline extension and the possible anticipated number of additional registrations that the extension might encourage. There was also discussion on the timing of the extension, and whether a final date in January or February was most beneficial.

Motion to recommend approval of an extended deadline of January 30, 2026, and prepare to apply late registration fees after that date made by member Jimenez; second by member Claes. Motion passed unanimously 7-0, 2 absent.

Item 6c. 2025 Well Permitting Update
(Chauhan)

There has been a total of 153 well permit applications through September 2025. The number is not expected to increase significantly throughout the rest of the year.

Item 7. Workgroup Updates and Actions

Item 7a. Technical Workgroup Update
(Claes)

A subgroup of the Technical Workgroup met in the beginning of September to discuss the cost share. A subsequent meeting will be needed to include an additional member agency. The group has settled on a proposed tentative cost share methodology, but further discussion is needed to explore specifics.

Item 8. Member Agency / Committee Member Reports

Item 8a. Advisory Committee/Member Agency Reports/Updates

i. Water Supply Update
(Claes)

Millerton and Pine Flat are starting to fill up due to significant storms in November. Millerton Lake levels might need to be lowered slightly for the winter season. The Kings River levels spiked during mid-November and are now declining gradually. There was almost double average precipitation in October and November, but December has been dry so far. The snowpack is fairly shallow, so despite the amount of rain we received, it does not equate to the snowpack. The 3-month forecast from the National Weather Service looks to be average for December, January, and February.

ii. Others

The City of Kerman reported that on November 13th, they received an American Public Works Association Award for their recent Lions Park Recharge Project. The Chapter President will be presenting Kerman's City Council with a plaque. *(Jesus)*

Item 9. Executive Officer Update
(Chauhan)

Item 9a. SGMA Implementation Projects Update

Progress continues on FID's Carter Byby Basin. Prop 4 funds will be available soon and attempts to expedite those funds are ongoing. There is additional NRCS funding available and the deadline to apply for them was extended until the end of December.

Item 9b. Outreach / External Affairs Update

The primary effort has been well registration, and that will likely continue due to the recommendation to extend the deadline. General social media outreach continues, including highlights on projects. The website now includes a few self-service tools, including the minimum well depth tool and the groundwater level tool.

Item 9c. Representative Monitoring Network Update

Construction has begun on the dedicated monitoring wells approved by the Board for Phase 1 of the network improvements. A contract was awarded to Bradley & Sons for 10 new dedicated monitoring wells, and construction on 3 of those wells has started. 2 additional wells are due to start next week. All 10 wells should be completed prior to the time for spring measurements.

Item 9d. Miscellaneous

Earlier this week, the State Water Board had a probationary hearing for the Kaweah Basin and approved returning the Kaweah Basin to DWR. There will be a follow-up evaluation process by DWR.

Item 10. Adjourn

Meeting adjourned at 2:42 PM.

Next Meeting: January 9, 2026